

**Curtlee Hill, Wootton, NN4 6ED**  
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**To: All Parish Councillors**

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 28<sup>th</sup> April 2025** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Issued by:**

**Date:** 23<sup>rd</sup> April 2025



**Agenda**

**WPC/25/85 To receive apologies**

**WPC/25/86 To receive and approve for signature the minutes of the meeting held on 17<sup>th</sup> March 2025**

**WPC/25/87 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**

*(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).*

**WPC/25/88 To receive requests for dispensation**

*(Requests for dispensation must be made to the Proper Officer in writing).*

**WPC/25/89 Police & Public Session**

*(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).*

**WPC/25/90 To receive the Chairman's Report**

**WPC/25/91 To receive the Clerk's Report**

**WPC/25/92 Finance & Administration**

- a. To retrospectively approve the payments made between 12<sup>th</sup> March – 31<sup>st</sup> March 2025
- b. To receive and approve for payment the list of invoices received between 1<sup>st</sup> April and 30<sup>th</sup> April 2025
- c. To receive the bank balances for the end of March 2025
- d. To receive the year end accounts
- e. To receive the internal controls councillor report for Q4
- f. To agree the membership of NCALC for 2025-2026
- g. To agree to sign up to Amazon Prime

**WPC/25/93 Resolve to accept the quote for filling and regrading the footpath that joins the new bridge in the spinney**

- WPC/25/94**    Resolve to accept the quote for tree survey
- WPC/25/95**    Resolve to accept the quote to reduce the incline of the slope at Simpson Manor Memorial Garden
- WPC/25/96**    Resolve to accept the quote for Annual Lighting Inspection
- WPC/25/97**    Resolve to accept quote for water heater service
- WPC/25/98**    Resolve to accept the quote for additional CCTV cameras
- WPC/25/99**    Resolve to allow Wootton St George Youth to train on the football pitches during the summer
- WPC/25/100**   Resolve to accept the quote to service the air conditioning unit
- WPC/25/101**   Resolve to participate in No Mow May, agree areas and signage
- WPC/25/102**   Resolve to accept the quote for the Fire Risk Assessment and Fire Extinguishers
- WPC/25/103**   Resolve to agree for EMO's to tidy up after WNC Grass contractors have been out, subject to resources
- WPC/22/104**   Resolve to respond to resident's request to clear area behind their fence
- WPC/25/105**   Resolve to sign the David Wilson Homes Land Transfer documents
- WPC/25/106**   Planning  
To consider and determine the council's response to the following planning application:
- a. 2025/1171/FULL – 8 Church Hill, NN4 6LQ – Replacement of conservatory with rear extension, garage conversion, addition of first floor window to front elevation and first floor glazed stairwell extension.
  - b. 2025/1406/FULL – 89 Battalion Drive, NN4 6RX – Removal of existing conservatory at rear and construction of single storey extension with lean to roof.
- WPC/25/107**   To receive a report from Councillors attending meetings
- WPC/25/108**   Close

**Date of Annual Meeting of the Parish Council – Monday 19<sup>th</sup> May 2025**