



Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 20th November 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 14th November 2023

Tina Charteress

Agenda

199/23 To receive apologies

200/23 To receive and approve for signature the minutes of the meeting held on 16th October 2023

201/23 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

202/23 To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing

203/23 Police & Public Session

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)

204/23 To receive the Chairman's Report

205/23 To receive the Clerk's Report

206/23 To appoint a vice-chairman following the resignation of Sara Homer

207/23 To co-opt new councillors to fill two vacant positions

208/23 Finance & Administration

- a To approve the payments made between 12th October - 15th November 2023
- b To receive the bank balances for the end of November 2023
- c To receive the Actuals vs Budget report
- d To appoint a Police Liaison Representative
- e To approve a Travellers Policy

209/23 To discuss the trial of security officers in the Atrium and to consider next steps

210/23 Open Spaces

- a To appoint Goetra Villa to manage the tree planting of 42 new trees in line with the successful grant application with UTCF

- b To agree to use the maintenance grant awarded by the Forestry Commission to fund the tree watering for the next 3 years
- c To agree the No Mow May areas for 2024
- d To consider a request from a member of the public to acquire parish council owned land
- e To receive a report from the Clerk& Cllr Callan following a walkabout of the newly acquired land behind Tudor Court and to consider the removal of a dangerous tree
- f To consider recommendations from the grounds maintenance contractor for work at the Memorial Garden & the Village Green
- g To receive the inspection reports for the outdoor gym and play areas and to consider any action

211/23 To consider hosting seasonal drinks for volunteers in the parish and community centre community groups

212/23 To receive a report on Library performance

195/23 Planning

- a To consider the following planning applications:

2023/7440/FUL	3 Battle Close Northampton	Proposed first floor extension to side and rear (Resubmission of N/2020/1076)
2023/6668/FUL	3B Resthaven Road, Northampton	Proposed domestic annex

196/23 To receive a report from Councillors attending meetings

197/23 To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests

198/23 To note the date of the next meeting – Parish Council Meeting: 18th December 2023