

# WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, Northampton, NN4 6ED

Telephone: 01604 705055

Email: clerk@woottonparishcouncil.gov.uk

Minutes of the **Parish Council Meeting** held on **Wednesday 16<sup>th</sup> December 2020** at 7.00pm.

**Present:** Chairman Cllr N Lodge, Vice Chairman Cllr J Servent, Cllr A Hamilton, Cllr E Jarvis, Cllr S Ghavami, Cllr Y Rayner, Cllr E Fisher

**Also present:** T Charteress (Parish Clerk) and 1 member of the public

**Due to the Coronavirus Pandemic the meeting was held via Zoom**

Item no	
167/20	<b>To receive apologies</b> Apologies were received from Cllr Davis
168/20	<b>To receive and approve for signature the minutes of the meeting held on 18<sup>th</sup> November 2020</b> <b>RESOLVED:</b> The minutes of the meeting held on 18 <sup>th</sup> November 2020 were approved as a true record of the meeting
169/20	<b>Declarations of Interest</b> There were no declarations of interest
170/20	<b>To receive requests for dispensation</b> There were no applications for dispensations
171/20	<b>Police and Public Session</b> The Police advised of the following crime figures: 2 x criminal damage 2 x burglary 2 x vehicle crime <b>County Councillor Bowen</b> Cllr Bowen reported Covid figures to the Council and advised of very difficult times. Cllr Bowen updated Members on the Unitary Authority, the disaggregation of budgets, the Children's Trust and the local government reform. Cllr Bowen said she hoped Church View re-surfacing is carried out before the end of March
172/20	<b>Finance &amp; Administration</b> <b>a To approve the payments made between 13<sup>th</sup> November - 10<sup>th</sup> December 2020</b> <b>RESOLVED:</b> to agree the payments made between 13 <sup>th</sup> November - 10 <sup>th</sup> December 2020 shown in Appendix A <b>b To receive the bank balances for the end of November 2020</b> The Clerk reported bank balances as at the end of November 2020 receipt of the half yearly Precept demand <ul style="list-style-type: none"> <li>• <b>Unity £231,390.20</b></li> <li>• <b>Unity, Simpson Manor £55,074.00</b></li> <li>• <b>Unity Extension £2,766.41</b></li> <li>• <b>Nationwide £210,376.95</b></li> </ul> <b>c To receive an Actuals vs Budget Report</b> Members received the up-to-date report
173/20	<b>To receive the Clerks report</b> The Clerk reported she had attended the following meetings: <ul style="list-style-type: none"> <li>• New Council's update</li> <li>• Parish Clerk's Forum at NBC</li> </ul>

	<ul style="list-style-type: none"> <li>• Larger Council's Partnership with Stephen Mold, the PCC</li> </ul> <p>The Clerk advised Members of:</p> <ul style="list-style-type: none"> <li>• A grant being paid by NBC as part of the Covid monies from Central Government</li> <li>• A suggestion from the Borough Council regarding assisting the funding of the Town Mayor</li> <li>• A number of expressions of interests received regarding the Coffee Shop</li> <li>• Hampers being delivered to members of the Seniors Club using donations given by students at Caroline Chisholm School</li> </ul>
<b>174/20</b>	<p><b>To co-opt a new Parish Councillor following the resignation of Peter Barley</b>  <b>RESOLVED:</b> To co-opt Sara Homer on to the Parish Council</p>
<b>175/20</b>	<p><b>To receive an update on the Community Centre Extension and to consider any action:</b>  Members received an update on the build  <b>a</b> To consider designs proposals and costings for the bar  <b>RESOLVED:</b> agree to upgrade the design on the bar and to use some of the grant from NBC to fund the work</p>
<b>176/20</b>	<p><b>To discuss the Simpson Manor Memorial Garden Project &amp; to:</b>  Cllr Ghavami updated Members on a plan he has received from a landscape gardener.  Cllr Lodge discussed a plan with Members which he had created.  Cllr Servent advised Members that a proper process is followed to establish exactly what is needed for the land; Cllr Servent proposed engaging a landscape designer  <b>a To consider going out to tender for a Memorial Garden Principal Designer for the Simpson Manor land</b>  <b>RESOLVED:</b> not to employ a landscape designer  <b>RESOLVED:</b> To go out to tender using the plan created by Cllr Lodge</p>
<b>177/20</b>	<p><b>To discuss the management and maintenance of the David Wilson Homes land for budget purposes</b>  Members agreed with the Clerks high level suggestions for the management and mowing of the land for budgeting purposes only</p>
<b>178/20</b>	<p><b>To consider the following planning applications:</b>  <b>N/2020/1360</b> – 77 Villa Way Wootton – Single storey rear extension  <b>RESOLVED:</b> No comment  <b>N/2020/1400</b> – 36 Lordswood, Wootton – Rear ground floor extension and garage conversion  <b>RESOLVED:</b> No comment  <b>N/2020/1438</b> – 12 Berry Lane, Wootton – Single storey rear extension and loft conversion with first floor extension to the rear  <b>RESOLVED:</b> No comment</p>
<b>179/20</b>	<p><b>To receive reports from Cllrs attending meetings</b>  No reports</p>
<b>180/20</b>	<p><b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and the public are excluded from the next items on the agenda:</b>  <b>RESOLVED:</b> to exclude the press and public from the meeting</p>
<b>181/20</b>	<p><b>To discuss and consider quotes received to mend the Community Centre central heating system</b>  <b>RESOLVED:</b> To offer the contract to FR Blounts</p>
<b>182/19</b>	<p><b>To note the date of the next meeting</b>  The date of the next Parish Council meeting – Wednesday 20<sup>th</sup> January 2021</p>
	<p><b>Close</b>  The meeting closed at 20.37pm</p>

Signed \_\_\_\_\_

Date \_\_\_\_\_



**Bill Payment List**  
**13 November - 10 December, 2020**

	<b>Date</b>	<b>No.</b>	<b>Supplier</b>	<b>Amount</b>
<b>Unity Current A/C</b>				
	30/11/2020	DDR	Veolia	-162.00
	14/11/2020	DDR	Global Payments	-61.00
	23/11/2020	DDR	Barton Telecom Services	-86.36
	19/11/2020	OnLine	LGSS	-215.22
	19/11/2020	OnLine	Stanair	-357.08
	19/11/2020	OnLine	Zoom	-14.39
	19/11/2020	Online	HMRC	-2,177.46
	19/11/2020	Online	LGPS	-3,047.27
	19/11/2020	OnLine	ESPO Energy Gas	-74.03
	19/11/2020	OnLine	Total Gas & Power	-402.38
	16/11/2020	DDR	Quickbooks	-36.00
	23/11/2020	OnLine	Zurich Municipal	-2,835.06
	20/11/2020	STO	Personnel Advice & Solutions	-120.00
	16/11/2020	DDR	Lloyds Bank Card	-348.24
	16/11/2020	Online	Mark Chesterman	-5.98
	24/11/2020	Online	Trade account card	-132.56
	01/12/2020	DDR	Grenke Leasing Limited (CCTV)	-62.71
	30/11/2020	DDR	Siemens	-82.80
	01/12/2020	DDR	TV Licencing	-40.62
				<u>-£</u>
<b>Total for Unity Current A/C</b>				<b>10,261.16</b>
<b>Unity Extension</b>				
	19/11/2020	Online	Steele & Bray Limited	<u>-106,250.35</u>
				<u>-£</u>
<b>Total for Unity Extension</b>				<b>106,250.35</b>