

Curtlee Hill, Wootton, NN4 6ED

Tel: 01604 705055 Email: clerk@woottonparishcouncil.gov.uk

www.woottonparishcouncil.gov.uk

To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 13th December 2021** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 8th December 2021

Tina Charteress

Agenda

- 186/21 To receive apologies**
- 187/21 To receive and approve for signature the minutes of the meeting held on 15th November 2021**
- 188/21 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

- 189/21 To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing**

190/21 Police & Public Session

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)

- 191/21 To receive the Clerk's Report**

192/21 Finance & Administration

- a To approve the payments made between 12th November – 9th December 2021
- b To receive the bank balances for the end of November 2021
- c To receive the Actuals vs Budget report
- d To receive the Internal Control Report

- 194/21 To discuss the budget for 2022/2023**

- 195/21 To Co-opt a new Councillor onto the Parish Council following the resignation of Daniel Smith**

- 196/21 To consider requests from residents to look at noise reduction on the A45**

- 197/21 To receive an update from the Open Spaces Working Group and to consider any action**

- 198/21 Simpson Manor Memorial Garden**
a To receive an update from the Working Group
b To consider a request to place a memorial bench in the new garden

199/21 To consider Community Centre call out over Christmas

200/21 To consider the following planning applications:

WNN/2021/1053	34 Walkers Way, Wootton	Garage conversion with room over existing garage and single storey rear extension
---------------	-------------------------	---

201/21 To receive a report from Councillors attending meetings

202/21 To note the date of the next meeting – 17th January 2022