



Curtlee Hill, Wootton, NN4 6ED

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To: All Members of Community Centre Extension Committee

You are hereby summoned to attend an Extraordinary meeting of the **Community Centre Extension Committee** to be held at **Wootton Community & Sports Centre, Curtlee Hill, Wootton, NN4 6ED** on **Monday 3rd December 2018** commencing at **6.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 27th November 2018

Tina Charteress

AGENDA

- | | |
|---------------|--|
| 074/18 | To receive apologies for absence |
| 075/18 | To approve the minutes of the meeting held on Monday 12th November 2018 |
| 076/18 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda |

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

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| 077/18 | Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda: |
| 078/18 | To appoint a Project Manager for the Community Centre Extension |
| 079/18 | To ensure the Finance & Community Centre Committee are mindful of the build and how it will impact on bookings |
| 080/18 | To note the date of the next meeting – to be agreed |