



Curtlee Hill, Wootton, NN4 6ED

Tel: 01604 705055 Email: clerk@woottonparishcouncil.gov.uk

www.woottonparishcouncil.gov.uk

To: All Members of Community Centre Extension Committee

You are hereby summoned to attend an Extraordinary meeting of the **Community Centre Extension Committee** to be held at **Wootton Community & Sports Centre, Curtlee Hill, Wootton, NN4 6ED** on **Monday 12th November 2018** commencing at **6.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 7th November 2018

Tina Charteress

AGENDA

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| 067/18 | To receive apologies for absence |
| 068/18 | To approve the minutes of the meeting held on Monday 1st October 2018 |
| 069/18 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda |
| <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)</i> | |
| 070/18 | Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda: |
| 071/18 | To open and score Tender Documents received in accordance with procurement |
| 072/18 | To agree the recommendation of a Project Manager to full Parish Council meeting to manage the design and build of an Extension to wootton Community Centre |
| 073/18 | To note the date of the next meeting – Monday 3rd December 2018 |