

# WOOTTON PARISH COUNCIL



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Minutes of the **Parish Council Meeting** held on **Wednesday 16<sup>th</sup> October 2019** at 7.00pm.

**Present:** Chairman Cllr N Lodge, Vice-Chairman Cllr J Servent, Cllr Y Rayner, Cllr R Thakarar, Cllr E Jarvis, Cllr E Fisher, Cllr P Barley, Cllr A Hamilton & Cllr S Ghavami  
**Also present:** T Charteress (Parish Clerk) and 1 member of the public

Item no	
173/19	<b>To receive apologies</b> Apologies were received from Cllrs Barbosa & Knights
174/19	<b>To receive and approve for signature the minutes of the meeting held on 18<sup>th</sup> September 2019</b> <b>RESOLVED:</b> The minutes of the meeting held on 18 <sup>th</sup> September 2019 were approved as a true record of the meeting and signed by the Chairman
175/19	<b>To note matters arising from the minutes not included on the agenda for report only</b> No reports
176/19	<b>Declarations of Interest</b> There were no declarations of interest
177/19	<b>To receive requests for dispensation</b> There were no applications for dispensations
178/19	<b>Police and Public Session</b> <b>Police</b> – PC Sophie Duffree was unable to attend the meeting but reported the following incident numbers: <b>Criminal damage – 2</b> <b>Public Time</b> A member of the public raised the issue of parking around the school; he stated the problems have come from the school being made double entry <b>Borough Councillor Jonathan Nunn</b> did not attend the meeting <b>Borough Councillor Luke Graystone</b> did not attend the meeting <b>County Councillor Lizzy Bowen</b> sent her apologies and was unable to attend the meeting
179/19	<b>The Clerk's Report</b> <ul style="list-style-type: none"> <li>• The Clerk advised Members that she and Cllr Jarvis attended the NCALC AGM</li> <li>• The Clerk was unable to apply for a road closure notice as Highways wish 12 weeks notice</li> <li>• Monies have been received from Air Broadband but with no supporting paper work</li> <li>• A large amount of donated furniture has been received for the new library and is being stored in the Community Centre</li> </ul>
180/19	<b>Finance &amp; Administration</b> <b>a To approve the payments made between 12<sup>th</sup> September – 10<sup>th</sup> October 2019</b> <b>RESOLVED:</b> to agree the payments made between 12 <sup>th</sup> September – 10 <sup>th</sup> October 2019 shown in Appendix A <b>b To receive the bank balances for the end of September 2019</b> The Clerk reported bank balances as at the end of September 2019: <ul style="list-style-type: none"> <li>• <b>Unity £259,764.59</b></li> <li>• <b>Unity, Simpson Manor £43,146.00</b></li> <li>• <b>Unity Extension £36,807.07</b></li> <li>• <b>Nationwide £209,653.00</b></li> </ul>

	<p><b>c To receive an Actuals vs Budget Report</b> Members received an up-to-date report</p> <p><b>d To appoint a bank signatory following the resignation of Jay Horsley</b> <b>RESOLVED:</b> to appoint Cllr Hamilton as a bank signature</p>
181/19	<p><b>To receive a report from the Simpson Manor Working Group and to consider any recommendations</b> The Chairman Cllr Lodge, advised members of the investigation work the Working Group have been doing. He stated that an initial cost has been received. The Chairman suggested concrete edgings are used instead of wooden ones to ensure longevity of the proposed path. Members discussed various ideas and will meet with the Regiment who were previously based on the site for their input. The Clerk will look into possible grants from Veolia and NBC</p>
182/19	<p><b>To consider a request from Wootton St George Youth Football Team to fertilize the top pitch at no cost to the Parish Council</b> <b>RESOLVED:</b> to agree to the request</p>
183/19	<p><b>To consider a proposal from Highways to create banned movement and puffin crossing on the Newport Pagnell Road, Northampton</b> <b>RESOLVED:</b> to apply for an extension and to ask for more information on the scheme</p>
184/19	<p><b>To consider a request from Hackleton Parish Council regarding Air Broadband</b> <b>RESOLVED:</b> Not to agree to the request</p>
185/19	<p><b>To receive a report from the Firework Working Group and to agree any actions. To consider the following unbudgeted payments:</b></p> <ul style="list-style-type: none"> <li>• Cervine Ltd – Toilet rental - £240.00</li> <li>• Gala Fireworks – Firework display balance - £1980.00</li> <li>• DJ Lynton – Stage sound &amp; Lights - £1875.00</li> <li>• Fabtronic – Handsets - £261.00</li> </ul> <p><b>RESOLVED:</b> to agree the payments</p>
186/19	<p><b>To discuss a complaint from a resident regarding parking on the High Street</b> <b>RESOLVED:</b> Members agreed with their previous decision and will not be requesting yellow lines</p>
187/19	<p><b>To consider the renewal of the Northants CALC Membership</b> <b>RESOLVED:</b> to renew the membership of Northants CALC at a cost of £2003.84</p>
188/19	<p><b>To consider a request for placing CCTV in Wootton Village</b> <b>RESOLVED:</b> Not to place CCTV in Wootton Village</p>
189/19	<p><b>To consider the following planning application comments:</b> <b>N/2019/1180</b> – 73 Farmclose Road – Single Storey and rear and side extension <b>RESOLVED:</b> No comment</p> <p><b>N/2019/0978</b> – Agricultural building, Quinton Road, Northampton - Change of use of area of agricultural land for the purpose of siting 10no self-storage containers (use class B8) and trailer with construction of access drive, erection of new electronic gate, additional fencing and positioning of CCTV cameras retrospectively <b>RESOLVED:</b> No new comments</p>
190/19	<p><b>To receive reports from Parish Councillors attending meetings on behalf of the Parish Council</b> <b>Cllr Jarvis</b> and the Clerk attended the annual NCalc conference which launched a Building Communities Document and explained the roles of Parish &amp; Town Councils within the new Unitary Authority. Cllr Jarvis advised Members of the need to attend every meeting the Parish Council is invited to. The Clerk advised Members that a presentation at the meeting regarding the change to Unitary advised Councils take opportunities but not to expect the monies to come with them.</p> <p><b>Cllr Thakarar</b> explained a meeting had taken place with the library Volunteers, County Cllr Bowen &amp; NCC following concerns raised about the support being received. Cllr Thakarar explained that the Parish Council need to take on the library to enable the volunteers to provide full service and be properly trained on the systems. Cllr Thakarar said the Parish</p>

	Council need to drive the timeline forward and bring the library in house on the 31 <sup>st</sup> March. NCC agreed to send a new SLA which can then go to decision at the November meeting. The IT re-fit is on a 150-day timeline. The proposal is for the Parish Council to take over the library officially during mid- December and to train two lead volunteers who can then train the others
<b>191/19</b>	<b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:</b>
<b>192/19</b>	<b>To discuss and consider problems with the surface of the lane on the Village Green</b> <b>RESOLVED:</b> That the Parish Council are not legally liable for the repair and maintenance due to a deed of grant and residents will be notified
<b>193/19</b>	<b>To note the date of the next meeting</b> The next Parish Council meeting will be held on <b>Wednesday 20<sup>th</sup> November 2019</b>
	<b>Close</b> The meeting closed at 21.03pm

Signed \_\_\_\_\_

Date \_\_\_\_\_



**Bill Payment List**  
**12th September – 10th October, 2019**

<b>Date</b>	<b>No.</b>	<b>Supplier</b>	<b>Amount</b>
<b>Unity Current A/C</b>			
30/09/2019	DDR	Siemens	-82.80
30/09/2019	DDR	Drays Wholesale Limited	-939.78
25/09/2019	DDR	PWLB	-3,064.88
16/09/2019	DDR	Lloyds Bank Card	-367.46
03/10/2019	Online	NA Reilly	-74.10
30/09/2019	DDR	Barton Telecom Services	-103.53
19/09/2019	OnLine	ESPO	-6.00
19/09/2019	OnLine	ESPO Energy Gas	-115.03
19/09/2019	OnLine	LGSS	-139.61
19/09/2019	OnLine	NCALC	-42.00
19/09/2019	OnLine	Northampton Leisure Trust	-1,560.00
19/09/2019	OnLine	PKF Littlejohn LLP	-960.00
30/09/2019	DDR	Quickbooks	-32.40
19/09/2019	OnLine	Total Gas & Power	-806.83
19/09/2019	OnLine	Westcotec Limited	-449.40
19/09/2019	Online	Trade account card	-15.47
19/09/2019	Online	HMRC	-2,100.83
19/09/2019	Online	LGPS	-1,678.41
04/10/2019	OnLine	BACA	-86.40
10/10/2019	Chq no300060	Caloo Limited	-121,169.77
01/10/2019	OnLine	GRENKE Leasing Limited (Photocopier)	-125.32
01/10/2019	DDR	Grenke Leasing Limited (CCTV)	-62.71
01/10/2019	OnLine	J E Mathews & Sons Ltd	-72.00
01/10/2019	OnLine	2commune	-504.00
30/09/2019	DDR	Drays Wholesale Limited	-939.78
20/09/2019	STO	Personnel Advice & Solutions	-120.00
20/09/2019	Online	Tony Bayley	-22.50
26/09/2019	DDR	BOC	-145.80
03/10/2019	Online	NCALC	-126.00
03/10/2019	Online	Webb House	-102.00
03/10/2019	Online	Glasdon UK Ltd	-403.49
<b>Total for Unity Current A/C</b>			<b>-£ 136,418.30</b>
<b>Net salary costs</b>			<b>9582.05</b>