



Curtlee Hill, Wootton, NN4 6ED

Tel: 01604 705055 Email: clerk@woottonparishcouncil.gov.uk

www.woottonparishcouncil.gov.uk

To: All Members of Community Centre Extension Committee

You are hereby summoned to attend a meeting of the **Community Centre Extension Committee** to be held at **Wootton Community & Sports Centre, Curtlee Hill, Wootton, NN4 6ED** on **Monday 1st October 2018** commencing at **6.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 26th September 2018

Tina Charteress

AGENDA

- | | |
|--|--|
| 049/18 | To receive apologies for absence |
| 050/18 | To approve the minutes of the meeting held on Monday 3rd September 2018 |
| 051/18 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda |
| <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)</i> | |
| 052/18 | To discuss and consider the Management of the Tender process. |
| 053/18 | To discuss and agree wording, formats and documents for the Tender launch |
| 054/18 | To discuss and agree the Tender launch date and the deadline date for replies |
| 055/18 | To discuss and agree any costs to Wootton Parish Council associated with the Tender |
| 056/18 | To discuss design consideration items added to the Appendix |
| 057/18 | To receive an update on financials |
| 058/18 | To note the date of the next meeting – Wednesday 17th October 2018 |