

Minutes of the **Community Centre Extension Sub-Committee Meeting** held on **Monday 7th October 2019**
at 6:00pm.

Present: Cllr J Servent, Cllr N Lodge, Cllr Y Rayner, Cllr Thakarar, Cllr S Ghavami, Cllr E Fisher, Cllr P Barley & Cllr A Hamilton

Also present: T Charteress (Parish Clerk) and 0 members of the public

Item No.	
055/19	To receive apologies for absence There were no apologies
056/19	To approve the minutes of the meeting held on Monday 5th August 2019 RESOLVED: to approve the minutes of the meeting held on Monday 5 th August 2019
057/19	To receive declarations of interest. There were no declarations of interest
058/19	To receive and discuss an update from PhP regarding next steps Members decided to hold a meeting with PhP and the contractors Monday 21 st October before half term.
059/19	To receive an update on the budget Members discussed the lack of correspondence from David Wilson Homes regarding the land transfers and transfer of the S106 monies and decided to write to Andrea Leadsom MP for assistance
060/19	To update and review the wish list items including in build This item was deferred
061/19	To discuss and agree whether redecoration/refurbishment of the existing community centre is required This item was deferred
062/19	To consider a Timeline produced by Cllr Fisher A timeline has been produced by the architect and will be updated following the appointment of consultants
063/19	To instruct the architect to proceed works with the agreed contractors – subject to obtaining planning RESOLVED: to instruct PhP to proceed works with the appointed contractors
064/19	To receive updates on the library and café proposals Members decided to put together a document detailing what the café will look like, how it needs to be managed including hours etc; Cllr Servent volunteered to write the document. The Clerk was asked to put a message out on social media to try and create an interest in running the cafe
065/19	To note the date of the next meeting: to be arranged
	Close 19.06pm

Signed _____

Date _____