

# WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, NN4 6ED

Tel: 01604 705055 Email: [clerk@woottonparishcouncil.gov.uk](mailto:clerk@woottonparishcouncil.gov.uk)

[www.woottonparishcouncil.gov.uk](http://www.woottonparishcouncil.gov.uk)

## To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 26<sup>th</sup> September 2022** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 21<sup>st</sup> September 2022

*Tina Charteress*

## Agenda

- 155/22 To receive apologies**
- 156/22 To receive and approve for signature the minutes of the meeting held on 18<sup>th</sup> July 2022**
- 157/22 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**  
*(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)*
- 158/22 To receive requests for dispensation** – requests for dispensation must be made to the Proper Officer in writing
- 159/22 Police & Public Session**  
*(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)*
- 160/22 To receive the Clerk's Report**
- 161/22 Finance & Administration**
- a To approve the payments made between 14<sup>th</sup> July – 21<sup>st</sup> September 2022
  - b To receive the bank balances for the end of August 2022
  - c To receive the Actuals vs Budget report
  - d To opt in to the central procurement regime managed by SAAA until 2026-2027
  - e To receive the External Audit Report and to note any action raised
  - f To confirm the Notice of Conclusion of Audit has been displayed and to confirm the inspection rights may be exercised
  - g To consider recording all public sessions of Council meetings by either video or audible; if agreed to consider placing recordings on the Parish Council website
  - h To propose creating a rolling agenda
  - i To propose spending less time at the meeting on Police reports & planning applications
- 162/22 To co-opt a new parish councillor following the resignation of Daryl Read**
- 163/22 To consider a request from Wootton Seniors Club for a grant of £500**

- 164/22** To respond to Northampton Town Council's letter regarding working together for Climate Change Reform
- 165/22** To retrospectively agree the response to the SEGRO Northampton Gateway change to planning order
- 166/22** To receive the Minutes of the Events Sub-Committee and to consider the following items as recommended by the Sub-Committee:
- a To agree staging, sound & compare quote of £2650.00
  - b To agree fees for bands
  - c To receive quotes & agree traffic management plans including the fee for CCS carpark
  - d To agree costings for Community Responders at £450.00 & toilets at £630.00
  - e To agree proposals for the Fairground
  - f To agree beneficiary charities
- 167/22** To discuss and consider Community Centre related items:
- a To approve a cost of £40 per square metre plus £100 ancillary costs for carpet tiles for the Jubilee Room
  - b To agree an annual service plan for the air conditioning in the new build at a cost of £440 +VAT
  - c To discuss & consider quotes for a PA system
- 168/22** To consider cost approval of the project management/implementation of the Tree Avenue project following the successful grant application
- 169/22** To consider the development of a formalised strategy/business plan
- 170/22** To receive an update on the Simpson Manor project and:
- a To agree the part payment of remedial work quotation to Parish & Shires
  - b To consider a quotation for the erection of a flag pole
  - c To form a group to organise the opening of the Memorial Garden on Saturday 19<sup>th</sup> November
- 171/22** To consider the following planning applications:

WNN/2022/0726	35 Farmclose Road, Wootton	Single storey rear extension & roof alterations – <b>approved, WNC</b>
WNN/2022/0678	12 Scholey Close, Wootton	Variation of condition 2 of planning permission to reflect revised roof line, different pitch & no rear dormer
WNN/2022/0774	31 Farmclose Road, Wootton	Single storey rear extension – <b>approved, WNC</b>
WNN/2022/0918	22 Centurion Way, Wootton	Single storey rear extension
WNN/2022/0850	8 Maida Close, Wootton	Single storey front extension
WNN/2022/0934	23a Green Lane, Wootton	Rebuild and extend front porch, power wash & paint roof tiles, rendered finish to porch, front & side elevations to match existing rear extension, replace vertical tile hanging with forma vertical cladding & replaced double glazed windows (grey frames)
WNN/2022/0874	7 Church Hill, Wootton	Replacement of existing doors & windows
WNN/2022/0875	7 Church Hill, Wootton	Listed building consent application for replacement of existing doors & windows
WNN/2022/0995	20 Grafton View, Wootton	Single storey side extension, garage conversion & extension

- 172/22** To receive a report from Councillors attending meetings
- 173/22** To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests
- 174/22** Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:
- 175/22** To discuss and consider issues associated with the Coffee Shop extraction and to consider proposed solutions
- 176/22** To note the date of the next meeting – Parish Council Meeting: 17<sup>th</sup> October 2022