

Minutes of the **Finance & Community Centre Committee** Meeting held on **Monday 5th August 2019** at
7:00pm.

Present: Chairman Cllr Y Rayner, Cllr Lodge, Cllr Servent, Cllr R Thakarar & Cllr S Ghavami

Also present: T Charteress (Parish Clerk) and 0 members of the public

Item No.	
046/19	To receive apologies Apologies were received from Cllr E Jarvis, Cllr A Hamilton & Cllr S Knights,
047/19	To receive declarations of interest. There were no declarations of interest
048/19	To approve the minutes of the Committee meeting held on Monday 1st July 2019 RESOLVED: to approve the minutes of the meeting held on Monday 1 st July 2019
Community Centre	
049/19	To receive an update on the Firework Extravaganza and to consider any further requirements Cllr Knights was unable to attend the meeting but asked Members to consider whether security and toilets were needed. Members decided neither were necessary for this event. Members stated first aid was required and the Clerk was asked to book the Community Responders for the event. Councillors were asked to make themselves available to help with this event.
050/19	To discuss the rental of the Community Centre for large events and to consider any actions necessary A number of complaints were received by the Parish Office and Parish Councillors following a large football tournament which was held at Wootton Community Centre on the weekend of the 6&7 th July. Local residents were verbally abused by people attending the event and cars were parked over verges and in the streets coming off Curtlee Hill; some residents were blocked in. Members discussed the impact that holding large events have on the community in particular parking. Before any future bookings are accepted Members will insist that: <ul style="list-style-type: none"> • Parking is managed and marshalled through-out the entire area. • Caroline Chisholm School car park is booked for the football tournament and attendees marshalled through the public footpath to Curtlee Hill • An event's management plan is completed and sent to the Bookings Office; this will include risk assessments • Emergency services are notified in advance of the event The Clerk was asked to set up the new processes and to write to the football team concerned advising of the changes
Finance	
051/19	To review the Actuals vs Budget to the end of July 2019 Members reviewed the up to date figures
052/19	To consider creating corporate email addresses for Parish Councillors RESOLVED: to set up corporate email addresses for all Cllrs

	Cllr Lodge will meet with the website providers to understand the process in setting up the new email addresses.
053/19	To note the date of the next meeting The date of the next meeting is Monday 9 th September 2019
	Close The meeting closed at 19.55pm

Signed _____

Date _____