

Minutes of the **Community Centre Extension Sub-Committee Meeting** held on **Monday 5<sup>th</sup> August 2019**  
at 6:00pm.

**Present:** Cllr J Servent, Cllr N Lodge, Cllr Y Rayner, Cllr Thakarar, Cllr S Ghavami, Cllr E Fisher & Cllr P Barley

**Also present:** T Charteress (Parish Clerk) and 0 members of the public

Item No.	
048/19	<b>To receive apologies for absence</b> Apologies were received from Cllr E Jarvis & Cllr A Hamilton
049/19	<b>To approve the minutes of the meeting held on Monday 3<sup>rd</sup> June 2019</b> <b>RESOLVED:</b> to approve the minutes of the meeting held on Monday 3 <sup>rd</sup> June 2019
050/19	<b>To receive declarations of interest.</b> There were no declarations of interest
051/19	<b>To consider quotations received from pHp's recommended contractors regarding a Structural Engineer, a Mechanical and Electrical Services Consultant and a Quantity Surveyor.</b> <b>RESOLVED:</b> To recommend to full council the appointment of: <ul style="list-style-type: none"> <li>• BCAL Consulting as Structural Engineers</li> <li>• To ask Avus Consulting Mechanical and Electrical Services for a breakdown of fees to take to full council as a recommendation</li> <li>• CS2 as Quantity Surveyors</li> </ul>
052/19	<b>To discuss and consider the operational remit of the Cafe, and consider advertising for operators</b> <b>RESOLVED:</b> To write to large coffee shop brands to enquire if there is interest in leasing the space To speak with surveyors to ascertain potential rental amounts
053/19	<b>To discuss the overall budget for the project and to consider principles for Precept and/or PWLB</b> Members discussed the finances relating to the project and the Clerk was asked to produce costings for the maintenance of the Pocket Park land; this work will enable Cllrs to understand how much of the S106 funds will be need to manage and maintain the pocket park land
054/19	<b>To note the date of the next meeting: to be arranged</b>
	<b>Close 18.56pm</b>

Signed \_\_\_\_\_

Date \_\_\_\_\_