

WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, Northampton, NN4 6ED
Telephone: 01604 705055
Email: clerk@woottonparishcouncil.gov.uk

Minutes of the **Parish Council Meeting** held on **Wednesday 25th July 2018** at 7.00pm.

Present: Cllr M Jones, Cllr N Lodge, Cllr A Green, Cllr K Lever, Cllr Raynor & Cllr R Thakarar

Also present: T Charteress (Parish Clerk) and 6 members of the public

In the absence of the Chairman and Vice-Chairman Cllr Jones chaired the meeting

Item no													
125/18	To receive apologies Apologies were received from Cllrs Waite, Homer, Servent, Barbosa & Horsley												
126/18	To receive and approve for signature the minutes of the meetings held on 20th June 2018 The minutes of the meetings held on 20 th June 2018 were approved as a true record and signed by the Chairman												
127/18	To receive the minutes of the Finance & Community Centre Committee Members received the draft minutes												
128/18	To receive the minutes of the Community Centre Extension Committee Members received the draft minutes												
129/18	To note matters arising from the minutes not included on the agenda for report only No reports												
130/18	Declarations of Interest There were no declarations of interest												
131/18	<p>Police and Public Session</p> <p>Police The Police were unable to attend the meeting but sent the following report:</p> <table border="1"> <thead> <tr> <th></th> <th>Burglary Dwelling</th> <th>Burglary Non Dwelling</th> <th>Criminal Damage</th> <th>Vehicle Crime</th> <th>Other Offences</th> </tr> </thead> <tbody> <tr> <td>Wootton</td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>0</td> </tr> </tbody> </table> <p>Public Time A member of the public raised the issue of a potentially dangerous wall in High Street A resident asked if David Wilson have removed the debris from the brook adjacent to Wooldale Road A member of the public asked if the Parish Council considered any communal event for the world cup A local resident asked for an update on speeding on the High Street and asked if the Parish Council could drive the project instead of the County Councillor; the resident was invited to the meeting with Steve Barber from Highways which will take place in September Borough Councillor Jonathan Nunn did not attend the meeting Borough Councillor Luke Graystone did not attend the meeting County Councillor Lizzy Bowen did not attend the meeting</p>		Burglary Dwelling	Burglary Non Dwelling	Criminal Damage	Vehicle Crime	Other Offences	Wootton	1	2	3	4	0
	Burglary Dwelling	Burglary Non Dwelling	Criminal Damage	Vehicle Crime	Other Offences								
Wootton	1	2	3	4	0								

132/18	To Co-opt a new Councillor onto the Parish Council following the resignation of Linda Barfield There were no applications for the role. The Clerk will advertise the position again
133/18	The Clerk's Report <ul style="list-style-type: none"> • A meeting took place with NCC Libraries. The Clerk advised that the process for taking over the library was extremely unhelpful to the continual running of the library, the Officers attending the meeting were unhelpful and the Leader and Deputy Leader of the County Council can do nothing to help the process. All applicants to take over the library will know on the 2nd August if they have been successful and then the legal work will begin. An attendee asked the panel if the application was successful would the library remain open until the legal paperwork was sorted; the panel answered no and said the library would have to be emptied and then refilled once the legal documents were sorted • The library volunteers have all completed their training and the library can open for longer hours from week commencing the 13th August • The dog bin contractor has given notice and a new proposal needs to be sorted • The transfer documents for the land transfer of Simpson Manor have finally been received and will be signed and returned next week • The Community Centre is extremely busy over the next few weeks with an number of large events including weddings and this weekend is a large StreetFood event on the field • Flood investigations are taking place throughout the parish
134/18	Finance & Administration a To approve the payments made between 15th June – 23rd July 2018 RESOLVED: to agree the payments made between 15 th June – 23 rd July 2018 shown in Appendix A b To receive the bank balances for the end of June 2018 The Clerk reported bank balances at the end of April 2018 of: Unity £135,583.72 & Nationwide £257,930.01.
135/18	To discuss a data protection breach and to confirm the process followed to correct the breach The Clerk explained that a breach of the data protection act taken place and that this had followed an action by a Councillor. The correct process was followed to record and report the breach and the designated Data Protection Officer deemed the breach to be insignificant and not reportable to the ICO. The Clerk has since taken action to ensure this cannot happen again.
136/18	To receive an update on the Anglian Water compensation with regards to the funding of the play equipment Cllr Lodge advised the meeting that Anglian Water are not prepared to donate any funding to the play area and will only fund the reinstatement of the field. Cllrs Thakarar, Jones and the Clerk will put a proposal together for Anglian Water to consider
137/18	To discuss the problem of early buses coming through Wootton Village and to consider any action necessary Cllr Jones updated the meeting on the problem of early buses and suggested the Clerk write a letter to the head of Stage Coach and copy the letter to SNC advising them of this problem. Members agreed with this suggestion
138/18	To discuss a possible dangerous wall which is privately owned in Wootton Village and to consider any action necessary The Clerk advised members that the Building Control Manager from NBC had visited the wall and spoken with the owner; he reported that at this moment the wall is in a poor condition but is not requiring an action under Section 77 or 78 of the Building Act
139/18	To consider requests from 3 Councillors to change motion 083/18; to amend the Concept Brief to a fluid changeable working document RESOLVED: to delegate power to the Community Centre Extension Committee to change the Concept Brief as and when necessary
140/18	To consider a change in motion 087/18; to amend the Community Centre Extension Terms of Reference

	RESOLVED: To amend the Terms of Reference for the Community Centre Extension Committee
141/18	To discuss the problem of litter within the Parish and to consider any action necessary Cllr Jones raised the problem of litter within the Parish RESOLVED: To involve the schools in litter picking and to write to the shops, pubs and clubs and write a letter
142/18	To consider a request from a member of the public to switch off a street lamp adjacent to New Road to try and halt anti-social behaviour late at night RESOLVED: not to turn off the street light but to contact the Police and ask for some assistance
143/18	To discuss the recent flooding and to consider any action needed NCC are carrying out flood investigations in parts of Wootton where flooding has been reported. Members of the public who have been affected by the floods should report details on the County Council website. A large number of properties who were affected have not reported any problem to the County Council. Members agreed to share photographs should the Council be approached
144/18	To consider the following planning applications: N/2018/0961 – 5 Tudor Court Wootton - Change of use of Unit 3 shop (use class A10 to Veterinary Practice (use class D1) as an expansion to existing veterinary practice at Unit 5 including alteration to shop front N/2017/1369 – Land to North of Newport Pagnell Road Northampton - Outline planning application with all matters reserved except access for up to 525 dwelling space, children's play areas and associated infrastructure N/2018/1030 – 61 Berry Lane Northampton – Single storey front extension RESOLVED: No objections to the planning applications however members will look in detail application N/2017/1369 when it comes in for reserved matters
145/18	To note the date for the next meeting The next Parish Council meeting will be held on Wednesday 19 th September 2018
	Close The meeting closed at 20.30pm

Signed _____

Date _____

Appendix A

**Bill Payment List
15 June - 23 July, 2018**

	Date	No.	Supplier	Amount
Unity Current A/C				
	25/06/2018	DDR	BOC	-145.80
	28/06/2018	DDR	Drays Wholesale Limited	-1,721.53
	18/06/2018	DDR	Lloyds Bank Card	-14.56
	22/06/2018	DDR	Data Protection (ICO)	-35.00
	02/07/2018	DDR	Barton Telecom Services	-103.16
	03/07/2018	OnLine	ESPO	-79.85
	03/07/2018	OnLine	Kerstar	-67.80
	02/07/2018	DDR	Quickbooks	-30.00
	03/07/2018	Online	HMRC	-1,454.90
	03/07/2018	Online	LGPS	-2,010.47
	03/07/2018	Online	Trade account card	-20.00
	03/07/2018	Online	Mr John McKay	-16.50
	03/07/2018	Online	Tony Bayley	-27.14
	18/07/2018	OnLine	R. Marlow Plumbing	-100.00
	18/07/2018	OnLine	A H Contracts	-168.00
	18/07/2018	OnLine	Allseasons	-1,716.00
	18/07/2018	OnLine	Automatic Leisure	-52.00
	18/07/2018	OnLine	BT	-127.80
	18/07/2018	OnLine	ESPO	-49.45
	14/07/2018	DDR	Global Payments	-72.76
	18/07/2018	OnLine	Lee Warren Electrical Contractors	-168.00
	18/07/2018	OnLine	Webb House	-84.00
	18/07/2018	OnLine	Wicksteed Leisure Ltd	-1,037.76
	18/07/2018	OnLine	ESPO	-153.19
	18/07/2018	OnLine	ESPO Energy Gas	-144.86
	11/07/2018	DDR	Booker Ltd	-1,001.72
	20/06/2018	STO	Personnel Advice & Solutions	-120.00
				-£ 10,722.25

Net salary costs:

£7727.29