

WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, Northampton, NN4 6ED

Telephone: 01604 705055

Email: clerk@woottonparishcouncil.gov.uk

Minutes of the **Parish Council Meeting** held on **Wednesday 22th July 2020** at 7.00pm.

Present: Chairman Cllr N Lodge, Cllr A Hamilton, Cllr E Jarvis, Cllr S Ghavami, Cllr R Thakarar, Cllr Y Rayner, & Cllr S Phillips

Also present: T Charteress (Parish Clerk) and 0 member of the public

Due to the Coronavirus Pandemic the meeting was held via Zoom

Item no	
093/20	To receive apologies Apologies were received from Cllrs Fisher & Servent
094/20	To receive and approve for signature the minutes of the meeting held on 17th June 2020 RESOLVED: The minutes of the meeting held on 17 th June 2020 were approved as a true record of the meeting
095/20	To note matters arising from the minutes not included on the agenda for report only There were no matters arising
096/20	Declarations of Interest There were no declarations of interest
097/20	To receive requests for dispensation There were no applications for dispensations
098/20	Police and Public Session The Police were unable to attend the meeting as they do not have the facility to use Zoom. A report has been received and detailed the following crime figures: 2 x criminal damage
099/20	To receive the Clerk's Report The Clerk reported: <ul style="list-style-type: none"> • The Outdoor Gym and children's play areas have been re-opened in line with Government guidance • The Section 106 monies for the library build from NCC have been requested and the document signed • MHCLG have requested further information to support the loan application and this is being collated and will be sent off urgently • The year-end accounts have been sent to the External Auditor for examination • Adverts will be going out over the next week to try and recruit two new Cllrs now the Covid-19 pandemic has calmed down • Cricket will not be played on the field until next year and our mowing contractor has been asked to look after the wicket until it needs to be left for winter
0100/20	Finance & Administration a To approve the payments made between 12th June – 22nd July 2020 RESOLVED: to agree the payments made between 12 th June – 22 nd July 2020 shown in Appendix A b To receive the bank balances for the end of June 2020 The Clerk reported bank balances as at the end of June 2020: <ul style="list-style-type: none"> • Unity £216,286.15 • Unity, Simpson Manor £55,092.00

	<ul style="list-style-type: none"> • Unity Extension £36,655.82 • Nationwide £210,332.87 <p>c To receive an Actuals vs Budget Report Members received an up-to-date report</p>
101/20	<p>To consider a quotation to crown raise trees and cut back hedges along Curtlee Hill RESOLVED: to agree the quote from Parish & Shires</p>
102/20	<p>To ratify land transfers from NBC RESOLVED: to agree the Heads of Terms document produced by NBC</p>
103/20	<p>Wootton Community Centre</p> <p>a To consider a request to run Walk in the Park from Show Time Events Group Ltd RESOLVED: not to agree the request from Show Time Events.</p> <p>b To discuss and consider holding a Drive In Movie event RESOLVED: Concerns were raised about using the field for parking and the meeting decided not to put on this event</p> <p>c To consider the purchase of two notice boards on the entrances to the Outdoor Gym RESOLVED: To agree to placing two new notice boards on the entrances to the gym; the Clerk will obtain costs</p> <p>d To consider requests from various users wanting to restart using the Community Centre RESOLVED: Members agreed to keep the Community Centre closed until the internal build works are complete. Outside activities can recommence subject to Government Guidelines and users will be notified</p>
104/20	<p>To consider a request from a member of the public to create Allotments on the field at Simpson Manor RESOLVED: to refuse the request for allotments at Simpson Manor as the land is designated open space. Members did acknowledge that there is sentiment to provide allotments and will look into the subject when the land transfers are complete from David Wilson Homes</p>
105/20	<p>To consider recognising the role that people and organisations have played in keeping Wootton and it's residents supported during the Coronavirus Pandemic RESOLVED: Cllr Jarvis will carry this item forward, collate information and determine a process</p>
106/20	<p>To consider the following planning application: N/2020/0697 – 21 Farmers Close Wootton – First floor extension over garage and single storey rear extension RESOLVED: No comments N/2020/0714 – 10 Pioneer Close Wootton – Two storey extension and loft conversion RESOLVED: No comments N/2020/0245 – Mill House, 67 High Street, Wootton, Northampton RESOLVED: Objection. Members expressed concerns regarding noise from music and volumes of people in the garden in a residential area. There were also concerns raised regarding parking and traffic in an area which is very narrow and does not allow for extra parking. Waste Management issues were also raised.</p>
107/20	<p>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and the public are excluded from the next items on the agenda: RESOLVED: to exclude the press and public from the meeting</p>
108/20	<p>To receive an update on staffing matters in relation to the Covid-19 Pandemic The Clerk advised Members that a number of staff are still Furloughed because their roles are purely linked to functions being run at the Community Centre. The Clerk advised Members this will have to continue whilst the Community Centre remains closed. All EMO's are working to their contracted hours, the Deputy Clerk is working her contracted hours and a further two staff are working part of their contracted hours. The Clerk also told Members that the staff had been amazing during this difficult time working so flexibly with the interest of the community at heart</p>
109/20	<p>To consider items relating to the Community Centre Extension: a To seek the Secretary of State's approval for borrowing up to £500,000 through PWLB</p>

	<p>RESOLVED: It was resolved to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of up to £500,000 over the borrowing term of 35 years to build an extension to Wootton Community Centre to incorporate a new library and coffee shop. The annual loan repayments will come to around £22,000. It is not intended to increase the council tax precept for the purpose of the loan</p> <p>b To receive a report from Cllrs Lodge, Servent & Thakarar following a meeting with two contractors Cllr Thakarar advised Members of a meeting with two contractors</p> <p>c To consider any further actions RESOLVED: to enter into discussion with one contractor and move to the next stage of the project, subject to the loan being agreed RESOLVED: to keep the Community Centre Closed until the internal works are completed</p>
092/19	<p>To note the date of the next meeting The date of the next Parish Council meeting will be confirmed</p>
	<p>Close The meeting closed at 20.53pm</p>

Signed _____

Date _____



Bill Payment List

12 June - 22 July, 2020

	Date	No.	Supplier	Amount
Unity Current A/C				
	30/06/2020	DDR	Siemens	-82.80
	24/06/2020	DDR	Information Commissioner	-35.00
	20/06/2020	DDR	BOC	-108.58
	20/06/2020	STO	Personnel Advice & Solutions	-120.00
	17/06/2020	Online	HMRC	-1,759.49
	17/06/2020	Online	LGPS	-2,952.38
	18/06/2020	OnLine	Allseasons	-1,872.00
	18/06/2020	OnLine	ESPO	-194.76
	12/06/2020	DDR	Global Payments	-61.00
	23/06/2020	DDR	Barton Telecom Services	-108.73
	18/06/2020	OnLine	LGSS	-269.88
	18/06/2020	OnLine	ESPO Energy Gas	-76.49
	18/06/2020	OnLine	Hackleton & District WI	-212.45
	18/06/2020	OnLine	Total Gas & Power	-616.97
	18/06/2020	OnLine	Almac	-42.00
	22/06/2020	Online	Tina Charteress	-33.00
	22/06/2020	Online	Jones Wholesale	-108.41
	16/06/2020	DDR	Lloyds Bank Card	-3.00
	22/06/2020	Online	Tony Bayley	-15.30
	02/07/2020	OnLine	South Northants Responders	-90.00
	02/07/2020	OnLine	ESPO	-104.94
	02/07/2020	OnLine	Kingfisher Office Services LLP	-79.99
	02/07/2020	OnLine	GRENKE Leasing Limited (Photocopier)	-125.32
	02/07/2020	DDR	Grenke Leasing Limited (CCTV)	-62.71
	02/07/2020	OnLine	LGSS	-9.97
	20/07/2020	STO	Personnel Advice & Solutions	-120.00
	07/07/2020	Online	Zoom	-14.39
	07/07/2020	Online	NBB Outdoor Shelters	-77.40
	07/07/2020	Online	Tony Bayley	-27.90
	14/07/2020	DDR	Global Payments	-61.04
	22/07/2020	OnLine	BACA	-87.25
	22/07/2020	OnLine	Ashby Computer Services LLP	-1,270.71
				-£
Total for Unity Current A/C				10,803.86