

# WOOTTON PARISH COUNCIL



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Minutes of the **Parish Council Meeting** held on **Wednesday 17<sup>th</sup> July 2019** at 7.00pm.

**Present:** Chairman Cllr N Lodge, Vice-Chairman Cllr J Servent, Cllr Y Rayner, Cllr R Thakarar, Cllr E Jarvis, Cllr A Barbosa, Cllr Knights, Cllr E Fisher & Cllr S Ghavami

**Also present:** T Charteress (Parish Clerk) and 2 members of the public

Item no	
130/19	<b>To receive apologies</b> Apologies were received from, Cllr P Barley, Cllr J Horsley & Cllr A Hamilton
131/19	<b>To receive and approve for signature the minutes of the meeting held on 19<sup>th</sup> June 2019</b> <b>RESOLVED:</b> The minutes of the meeting held on 19 <sup>th</sup> June 2019 were approved as a true record and signed by the Chairman
132/19	<b>To note matters arising from the minutes not included on the agenda for report only</b> No reports
133/19	<b>Declarations of Interest</b> There were no declarations of interest
134/19	<b>To receive requests for dispensation</b> There were no applications for dispensations
135/19	<b>Police and Public Session</b> <b>Police</b> – PC Sophie Duffree was unable to attend the meeting but reported the following incident numbers: <b>Vehicle crime – 2</b> <b>Public Time</b> A member of the public asked about the safety of the David Wilson Homes’ fencing on the public footpath on Wooldale Road leading to Grange Park. This was reported to David Wilson Homes 2 years ago and has never been sorted. A member of the public asked if there was any update on the Farmclose Road planning application from Northampton Partnership Homes. The Clerk reported she had received an email from David Wilson Homes regarding the transfer of the ransom strip which will be included in the pocket park land transfer <b>Borough Councillor Jonathan Nunn</b> did not attend the meeting <b>Borough Councillor Luke Graystone</b> did not attend the meeting <b>County Councillor Lizzy Bowen</b> sent her apologies
136/19	<b>The Clerk’s Report</b> <ul style="list-style-type: none"> <li>• The Clerk advised Members that she has attended a course on Common Land and Village Greens. She said the course was very useful with the council about to receive land from both developers and NBC</li> <li>• At the last Parish Council meeting members of the public advised the council of concerns they have with blocked drains in Wootton Village and that they have tried to obtain information on drainage inspection but have failed. The Clerk reported that the gullies are inspected every 6 months - the last one was in February 2019 so the next visit will be in August 2019.</li> <li>• The Title Plan for the transfer of the Pocket Park land currently owned by David Wilson Homes has been received by our solicitor. David Wilson Homes have also</li> </ul>

	confirmed the ransom strip on Farmclose Road can be transferred to the Parish Council as part of this transfer.
<b>137/19</b>	<p><b>Finance &amp; Administration</b></p> <p><b>a To approve the payments made between 14<sup>th</sup> June – 4<sup>th</sup> July 2019</b>  <b>RESOLVED:</b> to agree the payments made between 14<sup>th</sup> June - 4<sup>th</sup> July 2019 shown in Appendix A</p> <p><b>b To receive the bank balances for the end of June 2019</b>  The Clerk reported bank balances at the end of June 2019:</p> <ul style="list-style-type: none"> <li>• <b>Unity £307,016.60</b></li> <li>• <b>Unity, Simpson Manor £43,164.00</b></li> <li>• <b>Unity Extension £39,829.74</b></li> <li>• <b>Nationwide £209,336.25</b></li> </ul> <p><b>c To receive an Actuals vs Budget Report</b>  Members received an up to date report</p>
<b>138/19</b>	<p><b>To receive an update on the Community Centre Extension and to discuss and consider the project funding</b></p> <p>Cllr Servent updated Members on progress and detailed that the Council will need to appoint contractors for the next stage of the work; working drawings can then be produced. Members discussed advertising for the running of the café. Members decided to call an Extraordinary meeting of the Parish Council to appoint new Cllrs to the Committees should they wish to join.</p>
<b>139/19</b>	<p><b>To receive an update from Air Broadband regarding the electricity cable and to consider any action necessary</b></p> <p>The Chairman explained to Members that the cable going to the mast needs to be sited underground; Air broadband won't pay for this work but are proposing to defer the rental payments to the Parish Council to enable release of the amount of £3273.00 to fund the work. The Chairman stated the income is not included in the budget.  <b>RESOLVED:</b> to agree to the proposal from Air Broadband</p>
<b>140/19</b>	<p><b>To consider a quotation from Ashby Computers to change the Community Centre's Wi-Fi to Air Broadband</b></p> <p><b>RESOLVED:</b> Members agreed to the quote from Ashby Computers</p>
<b>141/19</b>	<p><b>To discuss the opening of the Multi Use Sports Fitness Pitch</b></p> <p>Cllr Fisher volunteered to organise the event</p>
<b>142/19</b>	<p><b>To appoint a delegate to attend the Northants CALC AGM on Saturday 5 October 2019</b></p> <p><b>RESOLVED:</b> Cllr Knights volunteered to attend the meeting with the Clerk</p>
<b>143/19</b>	<p><b>To receive feedback from a meeting with Library services regarding the mobile building and the lease &amp; licence</b></p> <p>Cllr Thakarar advised members of a meeting held with Library services and NCC regarding the termination of the lease and licence.  NCC will serve notice after the 14<sup>th</sup> August and the Parish Council will then counter terminate the lease when the mobile building needs removing. Library Services advised that they should be able to help with storage following the mobile being taken away and the building being completed.  Cllr Thakarar said it is important that both parties meet in the middle to ensure service delivery, he advised Members that a decision needs to be made regarding whether to keep a library provision whilst building the extension. Members:  <b>RESOLVED:</b> To provide a library service whilst building the extension.  <b>RESOLVED:</b> To allow NCC to install the relevant IT into the Centre for the ongoing library service</p>
<b>144/19</b>	<p><b>To consider changing the Parish Clerk's title</b></p> <p>Following a recent article in the NCalc EUpdate Cllrs had asked for the Clerk's title to be discussed with a view to changing it. The Clerk advised members that she was happy with her title and the Chairman stated that residents understand the title which is historic. Members:  <b>RESOLVED:</b> to retain the title of Parish Clerk</p>

145/19	<p><b>To consider the following planning applications:</b></p> <p><b>N/2019/0770 -7 Villa Way Northampton</b> – Two storey rear extension and loft conversion with rear dormer</p> <p><b>Comments:</b> Members were concerned to note the site plan was incorrect and the planning application would have an impact on the surrounding properties which the site plan does not show. The Clerk was asked to feedback comments to the planning officer</p>
146/19	<p><b>To note the date for the next meeting</b></p> <p>The next Parish Council meeting will be held on <b>Wednesday 18<sup>th</sup> September 2019</b></p>
	<p><b>Close</b></p> <p>The meeting closed at 9.05</p>

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Appendix A**

**Bill Payment List**

**14 June - 4 July, 2019**

	<b>Date</b>	<b>No.</b>	<b>Supplier</b>	<b>Amount</b>
<b>Unity Current A/C</b>				
	24/06/2019	DDR	Barton Telecom Services	-108.38
	23/06/2019	Online	NVCA	-20.00
	25/06/2019	DDR	BOC	-151.80
	03/07/2019	DDR	Drays Wholesale Limited	-836.28
	14/06/2019	DDR	Global Payments	-74.77
	17/06/2019	DDR	Lloyds Bank Card	-178.46
	03/07/2019	DDR	NBC Business Rates	-1,253.00
	20/06/2019	STO	Personnel Advice & Solutions	-120.00
	24/06/2019	DDR	Ico information Commissioner's Office	-35.00
	28/06/2019	DDR	Barton Telecom Services	-105.15
	26/06/2019	DDR	Grenke Leasing Limited (CCTV)	-120.00
	04/07/2019	OnLine	BACA	-55.50
	04/07/2019	OnLine	BT	-81.24
	04/07/2019	OnLine	Business Stream (Scottish Water Co)	-271.04
	04/07/2019	OnLine	ESPO Energy Gas	-126.77
	04/07/2019	OnLine	Garden Machines Ltd	-36.37
	04/07/2019	OnLine	GRENKE Leasing Limited (Photocopier)	-120.00
	04/07/2019	OnLine	K & M Groundworks Limited	-1,530.00
	04/07/2019	OnLine	Northants Refrigeration	-914.40
	04/07/2019	OnLine	Parish & Shires Tree Specialists	-192.00
	04/07/2019	OnLine	Webb House	-102.00
				-£
<b>Total for Unity Current A/C</b>				<b>6,432.16</b>
<b>Unity Extension</b>				
	04/07/2019	Online	Peter Haddon & Partners	-3,004.67
				-£
<b>Total for Unity Extension</b>				<b>3,004.67</b>
<b>Total net salary costs</b>				<b>8289.64</b>