

Minutes of the **Community Centre Extension Sub-Committee Meeting** held on **Monday 3<sup>rd</sup> June 2019** at  
6:00pm.

**Present:** Cllr J Servent, Cllr N Lodge, Cllr Y Rayner & Cllr E Jarvis  
**Also present:** T Charteress (Parish Clerk) and 0 members of the public

Item No.	
039/19	<b>To receive apologies for absence</b> Apologies were received from Cllr Thakarar
040/19	<b>To approve the minutes of the meeting held on Thursday 23<sup>rd</sup> May 2019</b> <b>RESOLVED:</b> to approve the minutes of the meeting held on Thursday 23 <sup>rd</sup> May 2019
041/19	<b>To receive declarations of interest.</b> There were no declarations of interest
042/19	<b>To consider amending the size of the library as per pHp drawing and QS estimate</b> <b>RESOLVED:</b> to ask pHp to redraw the plan showing the larger library; the amended plan will be taken to the full Parish Council meeting on the 19 <sup>th</sup> June for debate and decision. Members are aware this will create an additional cost  <i>Cllr Barley arrived at the meeting</i>
043/19	<b>To consider quotations received from pHp's recommended contractors regarding a Structural Engineer, a Mechanical and Electrical Services Consultant and a Quantity Surveyor.</b> Members felt the QS fee quotation was high and: <b>RESOLVED:</b> to obtain a second quote on the QS quotation for discussion at the next meeting
044/19	<b>To review the wish list and consider any updates</b> Members updated the "wish list"
045/19	<b>To discuss the overall budget for the project and to consider principles for Precept and/or PWLB</b> Members discussed obtaining the financial short fall via either the Precept or a Loan. Following a discussion Members favoured on the side of a loan. Cllr Jarvis said that the Parish Council need to get as much resource as it can from the County Council library services
046/19	<b>To discuss options for the operation of the café</b> This item was deferred to the next meeting
047/19	<b>To note the date of the next meeting: 1<sup>st</sup> July at 6pm</b>
	<b>Close 7.15pm</b>

Signed \_\_\_\_\_

Date \_\_\_\_\_