



Curtlee Hill, Wootton, NN4 6ED

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To: All Members of Community Centre Extension Committee

You are hereby summoned to attend a meeting of the **Community Centre Extension Committee** to be held at **Wootton Community & Sports Centre, Curtlee Hill, Wootton, NN4 6ED** on **Monday 4th June 2018** commencing at **6.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 29th May 2018

Tina Charteress

AGENDA

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| 009/18 | To elect a Chairman |
| 010/18 | To receive apologies for absence |
| 011/18 | To approve the minutes of the meeting held on Monday 9th April |
| 012/18 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda |

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

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| 013/18 | To discuss and consider the next steps following the completion of the Concept Brief and including completing the Scope of Services |
| 014/18 | To receive an update on financials for the project |
| 015/18 | To note the date of the next meeting |