

WOOTTON PARISH COUNCIL



NCALC Council of the Year 2020

Curtlee Hill, Wootton, Northampton, NN4 6ED

Telephone: 01604 705055

Email: clerk@woottonparishcouncil.gov.uk

Minutes of the **Parish Council Meeting** held on **Monday 11th April 2022** at 7.00pm.

Present: Chairman Cllr N Lodge, Vice-Chairman Cllr S Homer, Cllr D Read, Cllr S Ghavami, Cllr E Fisher, Cllr R Thakarar & Cllr A Cozens

Also present: Parish Clerk, Tina Charteress, 6 members of the public

Item no	
071/22	To receive apologies – Apologies were received from Cllrs: Servent, Batson, Baxi & Hodgkinson due to holiday commitments
072/22	To receive and approve for signature the minutes of the meeting held on 21st March 2022 RESOLVED: The minutes of the meeting held on 21 st March 2022 were approved as a true record of the meeting
073/22	To receive Declarations of Interest There were no declarations of interest
074/22	To receive requests for dispensation There were no applications for dispensations
075/22	Public Session Members received the Police Report Members of the public: A Member of Wootton St George Adult football team attended the meeting and gave an update on the club and said they hoped to be able to play back on the Rec next season A Members of the public asked about the broken seesaw
076/22	To receive the Clerk's Report: <ul style="list-style-type: none"> • The Clerk advised Cllrs that she chased the PCSO appointment and had received correspondence back advising of no near appointment. This has been escalated • The land transfer from WNC - of land adjacent to the Cemetery on the Rec - is almost complete; two pieces of land are outstanding, one being the open space at Villa Way and the other being the garages site at Farmclose Road • The Asset Mapping project is almost complete • The Clerk advised Members that the annual stock take has taken place and all bar stock is on the tills • The A45 Working Group have been contacted regarding a response received from National Highways; a meeting will be scheduled to take this forward as the responses from National Highways have not been positive • The library numbers are still increasing with March seeing nearly 1400 visitors. This week's Knit & Natter are having a visit from Northants Police Fraud Dept and the Library are having an Easter Funday • The year-end including the finance & governance statements will go to council at the May meeting • Jubilee weekend planning is going well, and the Bar & Functions Manager would welcome some more help • The Clerk advised that she has emailed WNC about the Council's wish to carry out a Community Governance Review • The Annual Parish meeting will take place on Tuesday 26th April. Cllrs will be asked to provide reports on their areas and will need to present them to the meeting

077/22	<p>Finance & Administration a To approve the payments made between 18th March – 6th April 2022 RESOLVED: to agree the payments made between 18th March – 6th April 2022 shown in Appendix A. b To receive bank balances for the end of March:</p> <ul style="list-style-type: none"> • Unity £26,585.00 • Unity, Simpson Manor £13,273.96 • Unity Extension £25,795.75 • Nationwide £110,397.15 <p>c To receive the Actuals vs Budget report Members received the Actuals vs Budget report</p>
078/22	<p>To discuss the refurbishment of the Jubilee Room and to consider next steps Cllr Fisher advised the meeting of plans to refurbish the room. She explained that new tables & chairs are being looked into for both the main hall and the Jubilee Room. Members asked for detailed finances & options before making a decision</p>
079/22	<p>To consider a quotation to make alterations to the coffee shop entrance Cllr Fisher advised members a quote has been obtained to place windows & double doors in the entrance to the coffee shop Members decided to re-look at this item and Cllrs Fisher, Read & Thakarar will form the working group</p>
080/22	<p>To consider an upgrade to the carpark lighting The Chairman advised Members of a plan to the upgrade the car park lighting and will bring costings back to the next meeting.</p>
081/22	<p>To agree where to plant nectar rich plants on Parish Council owned land Cllr Hodgkinson was absent from the meeting but asked if the Open Spaces may plant nectar rich plants in the open space between Curtlee Hill & Quinton Road RESOLVED: to plant nectar rich plants in the open space between Curtlee Hill & Quinton Road</p>
082/22	<p>To consider the following planning applications: WNN/2022/0313 – 29 Resthaven Road, Wootton, Demolition of existing conservatory and outbuilding and construction of new two storey and rear extension and new two storey side extensions to other side of existing dwelling RESOLVED: No comments WNN/2022/0362 - Merryfield House Rest Home, 90 High Street, Wootton Northampton – Ground, first & second floor extension RESOLVED: No comments WNN/2022/0384 – 4 Frosts Court, High Street, Wootton – New Garden shed (retrospective) RESOLVED: No comments</p>
083/22	<p>To co-opt a new councillor onto Wootton Parish Council following the resignation of Ana Barbosa RESOLVED: to co-opt David Harrison as a Parish Councillor for Wootton Parish Council</p>
084/22	<p>To receive a report from Cllrs attending meetings Cllr Homer advised that she had attended the monthly Police & Crime Commissioners Office and advised of measures to protect people walking in open spaces throughout Northampton “The Safer Streets Fund”</p>
085/22	<p>To receive a report from Councillors attending the Cllr monthly Surgery and to the consider any requests Cllrs Ghavami & Baxi did the surgery and were visited by 1 resident Members asked for the item to be posted on social media weekly and discussed obtaining a screen to promote the service</p>
086/22	<p>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:</p>
087/22	<p>Simpson Manor Memorial Garden a To receive an update from the Working Group Cllr Read advised Members of a meeting held with the contractors</p>

	<p>c To consider proposals for the completion of the Memorial Garden RESOLVED: to write to the contractors to determine their proposal to finish the project.</p> <p>b To discuss and consider an update to the Memorial Stone order RESOLVED: to continue with the existing quotation</p>
070/22	To note the date of the next meeting – Annual Parish Council Meeting 16th May 2022 & the Annual Parish Meeting will be held on Tuesday 26th April 2022
	<p>Close The meeting closed at 20.53pm</p>

Signed _____

Date _____

Appendix A

Bill Payment List

18 March - 6 April, 2022

Unity Current A/C	Date	No.	Supplier	Amount
	25/03/2022	DDR	PWLB	-2,810.50
	25/03/2022	DDR	BOC	-113.51
	30/03/2022	DDR	Siemens	-82.80
	28/03/2022	DDR	Veolia	-143.23
	22/03/2022	DDR	Barton Telecom Services	-92.57
	20/03/2022	STO	Personnel Advice & Solutions	-120.00
	31/03/2022	OnLine	Almac	-2,150.00
	31/03/2022	OnLine	R F Blount & Sons Ltd	-264.00
	31/03/2022	OnLine	ESPO Energy Gas	-274.73
	31/03/2022	OnLine	ESPO	-287.40
	31/03/2022	OnLine	Etiquette Services Ltd	-208.80
	31/03/2022	OnLine	Garden Machines Ltd	-50.68
	31/03/2022	OnLine	Jones Wholesale	-10.79
	31/03/2022	OnLine	Northantsfire	-76.13
	31/03/2022	OnLine	Pathfinder Legal Services Limited	-126.00
	30/03/2022	DDR	Quickbooks	-38.40
	31/03/2022	OnLine	NLT Stocktakers	-125.00
	31/03/2022	OnLine	TotalEnergies	-1,959.00
	31/03/2022	OnLine	Zoom	-14.39
	31/03/2022	Online	John McKay	-65.08
	06/04/2022	DDR	Drays Wholesale Limited	-513.36
	06/04/2022	DDR	Grenke Leasing Limited (CCTV) GRENKE Leasing Limited	-62.71
	06/04/2022	DDR	(Photocopier)	-125.32
Total for Unity Current				-£ 9,714.40
Net salaries – April				£10,431.53