

# WOOTTON PARISH COUNCIL



**NCalc** Council of the Year 2020

Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Parish Council Meeting** held on **Monday 21<sup>st</sup> February 2022** at 7.00pm.

**Present:** Chairman Cllr N Lodge, Vice-Chairman Cllr S Homer, Cllr J Servent, Cllr D Read, Cllr H Hodgkinson, Cllr S Ghavami, Cllr R Baxi & Cllr A Cozens

**Also present:** Parish Clerk, Tina Charteress, Bar & Events Manager, Gem Johnson & 1 member of the public

Item no	
028/22	<b>To receive apologies</b> – Apologies were received from Cllrs Batson, Fisher, Thakarar
029/22	<b>To receive and approve for signature the minutes of the meeting held on 17<sup>th</sup> January 2022</b> <b>RESOLVED:</b> The minutes of the meeting held on 17 <sup>th</sup> January 2022 were approved as a true record of the meeting
030/22	<b>To receive Declarations of Interest</b> Cllr Sara Homer declared a non-pecuniary interest in item 036/a
031/22	<b>To receive requests for dispensation</b> There were no applications for dispensations
032/22	<b>Public Session</b> Members received the Police Report <b>Members of the public:</b> A member of the public asked about the tree survey and the work being done on the A45
033/22	<b>To receive the Clerk's Report:</b> <ul style="list-style-type: none"> <li>• The Clerk advised Cllrs that she hadn't received any further information about the PCSO appointment</li> <li>• Communication from WNC has continued to be non-existent from Highways, Finance, Planning and more recently Assets. The Clerk said she was trying to get a meeting sorted with WNC to solve the problem but has had to involve Danny Moody from Northants CALC to try and get some help. Information is being sort regarding the land transfers which took place last year as the Parish Council has no idea what it is responsible for on the newly acquired land The Clerk told Members she has met with Ideverde regarding their responsibilities on the newly acquired land</li> <li>• The Community Midwife Team are happily settled into their new home in the Community Centre and appear to be very busy</li> <li>• Community Centre bookings are increasing both for evening functions and daytime regular bookings</li> <li>• The Library is continuing to be very busy, is now open until 4pm Monday – Friday. It will start to open on Saturdays from the 19<sup>th</sup> March</li> <li>• The Clerk advised she has attended two meetings for the Asset Mapping Project and that there is a lot of ground work to be done. Cllr Lodge &amp; Servent were appointed to the group but the Clerk asked for more volunteers to attend a meeting to scope the work. Cllrs Ghavami, Homer &amp; Read also said they will help with this project.</li> </ul>
034/22	<b>Finance &amp; Administration</b> <b>a To approve the payments made between 14<sup>th</sup> January – 17<sup>th</sup> February 2022</b> <b>RESOLVED:</b> to agree the payments made between 13 <sup>th</sup> January – 17 <sup>th</sup> February 2022 shown in Appendix A.

	<p><b>b To receive bank balances for the end of January:</b></p> <ul style="list-style-type: none"> <li>• Unity £103,978.82</li> <li>• Unity, Simpson Manor £3,291.96</li> <li>• Unity Extension £25,831.75</li> <li>• Nationwide £110,388.23</li> </ul> <p><b>c To receive the Actuals vs Budget report</b> Members received the Actuals vs Budget report</p> <p><b>d To receive the Interim Internal Audit Report and to consider any action as required</b> Members receive the report and noted there is nothing to address</p> <p><b>e To consider renewing membership of Northants ACRE at a cost of £35 per annum</b> <b>RESOLVED:</b> to renew the Membership of Northants ACRE</p>
	<i>Cllr Baxi arrived at the meeting</i>
<b>035/22</b>	<p><b>To receive an update from the Open Spaces Working Group</b> Cllr Hodgkinson updated Members on the activities of the group. The Chairman asked for a meeting to be set up with the Headteacher &amp; Chair of Governors at Preston Hedges School to try and involve them in some of these activities</p> <p><b>a To consider planting nectar rich flowers in the beds outside the Community Centre and the pots along the entrance</b> <b>RESOLVED:</b> Not to plant wildflowers and to plant as normal at the Community Centre using plants from Hackleton WI</p> <p><b>b To approve an approximate £500 spend for planting</b> <b>RESOLVED:</b> To spend £500 on nectar rich plants in other parts of the parish</p> <p><b>c To consider holding a “Wild about Wootton” photography competition for Under 18’s</b> Cllr Cozens explained his proposal to set up a competition for young people <b>RESOLVED:</b> Members agreed in principle to Cllr Cozens suggestion and asked for detailed information to be presented at a later meeting</p> <p><b>d To consider writing to a resident who has pollarded a tree without permission</b> <b>RESOLVED:</b> To write to the resident regarding the tree work</p>
<b>036/22</b>	<p><b>Events</b></p> <p><b>a To receive an update on Hopefest22</b> Sara Homer updated Members with information regarding the Hopefest22 Event, 24<sup>th</sup> &amp; 25<sup>th</sup> June; she advised Members that she was speaking on behalf of the event and not as a Parish Councillor. There is a possibility of the event being cancelled due to lack of investment although everything is booked and ready</p> <p><b>b To receive an update on the Queen’s Jubilee event and to approve costings</b> Members received an update on the event and: <b>RESOLVED:</b> to approve the following costs:</p> <ul style="list-style-type: none"> <li>• £490+VAT for the beacon hire from Bullfinch Gas</li> <li>• £787.50 for the firework display from Gala Display</li> <li>• £400 for Community Responders</li> </ul> <p><b>c To consider a request from Wootton St George Youth Football Team to hold a two day football tournament in July</b> <b>RESOLVED:</b> To agree to the request to hold a two-day football tournament on the condition that a traffic management plan is signed off by the Parish Council. Members asked for the tournament to be held in late July if bookings allow</p>
<b>037/22</b>	<p><b>To consider revising room hire charges for the Community Centre</b> Gem Johnson, Bar &amp; Events Manager, presented a paper to Members regarding room hire charges which had not been revised since 2018. <b>RESOLVED:</b> To increase the room hire prices</p>
<b>038/22</b>	<p><b>To receive an update from the A45 Working Group</b> Cllr Hodgkinson advised Members that the group met on the 16<sup>th</sup> February to discuss the noise and air pollution on the A45. A meeting is being requested with Highways England to discuss speed limits believing that it is the quickest and most cost-effective way of decreasing noise. Invites will be extended to East Hunsbury and Cllr Homer will join the Working Group.</p>

	<i>Cllr Servent left the meeting</i>
<b>039/22</b>	<p><b>Simpson Manor Memorial Garden</b></p> <p><b>a To receive an update from the Working Group</b>  Members received an update on the project; Cllr Ghavami said the Regiment have asked if they can place a memorial bench on the space. Cllr Ghavami advised that a time capsule can be sourced at no cost and that a brigadier can be asked to officially open the Garden. The Clerk advised Members that the contractor has stated he has finished apart from planting.  <b>RESOLVED:</b> to arrange a site meeting with councillors before the final invoice is settled. The Clerk advised that the stone has not yet docked, and the contractor will be in touch</p> <p><b>b To consider moving monies into the Simpson Manor Account</b>  The Clerk advised Members that the current balance of the Simpson Manor Account is £3,291.96. She said she was waiting for a final bill from the contractor which will not include the labour for planting. There is also another invoice outstanding totalling £5,082.00 for the headstone balance and the Clerk pointed out that the Council had agreed to purchase flag poles  <b>RESOLVED:</b> Transfer £10,000.00 from the Unity Current account to the Simpson Manor Account</p> <p><b>c To consider a request for a commemorative bench</b>  <b>RESOLVED:</b> To agree to a plaque on an existing memorial bench</p> <p><b>d To consider any actions as necessary</b>  Cllr Read will look into a “silent soldier”</p>
<b>040/22</b>	<p><b>To consider the following planning applications:</b></p> <p><b>WNN/2022/0041</b> - 3 Whittles Cross, Wootton Fields, - Single storey rear extension and alterations to existing conservatory  <b>RESOLVED:</b> No comments</p> <p><b>WNN/2021/0542 -69 Walkers Way, Wootton</b> - Two storey rear extension, first floor side extension and new detached double garage  <b>RESOLVED:</b> No comments</p> <p><b>WNN/2022/0122 - 19 Water Lane, Northampton</b> – New Front porch  <b>RESOLVED:</b> No comments</p> <p><b>WNN/2022/0155 – 18 Ditchford Close, Wootton</b> - Conversion of garage and additional storey extension above garage, partial single storey extension in front porch and single storey rear extension with brick boundary to perimeter of plot (amendment for planning permission N/2020/0190)  <b>RESOLVED:</b> No comments</p>
	<i>Cllr Baxi left the meeting</i>
<b>041/22</b>	<p><b>To receive a report from Councillors attending meetings</b>  The Chairman, Cllr Lodge, met with Wootton St George adult football team</p>
<b>042/22</b>	<p><b>To receive a report from Councillors attending the Cllr monthly Surgery and to the consider any requests</b>  Cllrs Cozens &amp; Hodgkinson did the surgery and were visited by 2 residents, one regarding busy roads; another about a “Friendship Bench”. There was a suggestion of a lending library of tools and a resident suggested flooding the area near Wootton Brook to make a pond.</p>
<b>043/22</b>	<p><b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:</b></p>
<b>044/22</b>	<p><b>To consider amendments to the policy for Operation London Bridge</b>  <b>RESOLVED:</b> to amend the policy in line with the Lord Lieutenant’s recommendation</p>
<b>027/22</b>	<p><b>To note the date of the next meeting – 21<sup>st</sup> March 2021</b></p>
	<p><b>Close</b>  The meeting closed at 21.00pm</p>

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Appendix A**

**Bill Payment List**

**14 January - 17 February, 2022**

	<b>Date</b>	<b>No.</b>	<b>Supplier</b>	<b>Amount</b>
<b>Unity Current A/C</b>				
	09/02/2022	DDR	Eposnow	-102.00
	20/01/2022	DDR	BOC	-113.51
	14/01/2022	DDR	Global Payments	-180.14
	27/01/2022	OnLine	Rubbish2Go Waste Services Limited	-169.00
	30/01/2022	DDR	Veolia	-162.00
	30/01/2022	DDR	Siemens	-82.80
	21/01/2022	DDR	Barton Telecom Services	-85.83
	28/01/2022	Online	HMRC	-2,005.67
	28/01/2022	Online	LGPS	-2,498.73
	27/01/2022	OnLine	ESPO	-163.80
	27/01/2022	OnLine	ESPO Energy Gas	-290.66
	27/01/2022	OnLine	Siemens (Smart Infrastructure)	-128.40
	27/01/2022	OnLine	NVCA	-41.00
	27/01/2022	OnLine	Pathfinder Legal Services Limited	-241.50
	31/01/2022	DDR	Quickbooks	-38.40
	10/02/2022	DDR	PWLB	-9,997.49
	27/01/2022	OnLine	Pathfinder Legal Services Limited	-220.00
	20/01/2022	DDR	BOC	-113.51
	01/02/2022	DDR	Grenke Leasing Limited (CCTV)	-62.71
	10/02/2022	OnLine	ESPO	-3.72
	10/02/2022	OnLine	Safewater Environmental	-414.00
	10/02/2022	OnLine	Webb House	-102.00
	10/02/2022	OnLine	Zoom	-14.39
	10/02/2022	OnLine	Trade account card	-28.71
	10/02/2022	OnLine	Business Stream (Scottish Water Co)	-1,122.55
	16/02/2022	Online	HMRC	-2,029.15
	16/02/2022	Online	LGPS	-2,534.05
				<b>-£</b>
				<b>34,043.32</b>
<b>Total for Unity Current A/C</b>				
<b>Unity Simpson Manor S106</b>				
	27/01/2022	WEB-3532	Broxap Limited	-4,710.00
	27/01/2022	OnLine	David Ogilvie Engineering Ltd	-1,275.60
				<b>-£</b>
				<b>5,985.60</b>
<b>Total for Unity Simpson Manor S106</b>				