

# WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Parish Council Meeting** held on **Wednesday 19<sup>th</sup> February 2020** at 6.30pm.

**Present:** Chairman Cllr N Lodge, Cllr R Thakrar, Cllr Y Rayner, Cllr E Fisher, Cllr P Barley, Cllr A Hamilton, Cllr A Barbosa, Cllr E Jarvis & Cllr S Ghavami

**Also present:** T Charteress (Parish Clerk) and 10 members of the public

Item no	
015/20	<b>To receive apologies</b> Apologies were received from Vice-Chairman Cllr J Servent
016/20	<b>To receive and approve for signature the minutes of the meeting held on 15<sup>th</sup> January 2020</b> <b>RESOLVED:</b> The minutes of the meeting held on 15 <sup>th</sup> January 2020 were approved as a true record of the meeting and signed by the Chairman
017/20	<b>To note matters arising from the minutes not included on the agenda for report only</b> No reports
018/20	<b>Declarations of Interest</b> There were no declarations of interest
019/20	<b>To receive requests for dispensation</b> There were no applications for dispensations
020/20	<b>Exclusion of the press and public</b> – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:
021/20	<b>To consider final tender documents for the Extension of Wootton Community Centre as recommended by the Extension Sub-Committee</b> <b>RESOLVED: to include the amendments as recommended by the Extension Committee:</b> <ul style="list-style-type: none"> <li>• Upgrade lighting in small corridor by existing toilets, to match 'new' corridor.</li> <li>• Upgrade lighting in Meeting Room and Jubilee Bar, and make good/redecorate ceilings, to match 'new' corridor.</li> <li>• Upgrade existing Entrance, plaster and paint to exposed brick walls, upgraded lighting, new floor covering to match new entrance flooring near cafe.</li> </ul> <b>RESOLVED:</b> to agree the final tender documents produced by CS2 <b>RESOLVED:</b> to approve the recommended contractor list supplied by CS2 & pHp
022/20	<b>To consider quotes and to discuss plans for the land at Simpson Manor</b> <b>RESOLVED:</b> to earmark funds for Option one of suggestions and to receive guidance from the Regiment as to how to take things forward. To speak with the Princes Trust to ask for involvement on the space
023/20	<b>To consider quotes for hedge &amp; tree management on Parish Council owned land</b> <b>RESOLVED:</b> To agree the quote from Parish & Shires for the management of the trees in the Pocket Park
024/20	To resume Standing Orders and to open the meeting to the press and public <b>Cllr Barbosa arrive late to the meeting</b>
025/20	<b>Police and Public Session</b> <b>Police</b> – the Police attended the meeting and reported the following incident numbers: <b>Burglary - 2</b> <b>Criminal damage – 1</b> <b>Vehicle crime – 3</b> <b>Public Time</b> A member of the public advised of her concerns following a weekend where two young males

	<p>caused criminal damage and anti-social behaviour. The Chairman said a meeting will be called with the Police and other bodies such as Neighbourhood Watch</p> <p><b>Borough Councillor Jonathan Nunn</b> gave an update on the Unitary Council and advised the meeting of the Town Centre Consultation</p> <p><b>Borough Councillor Luke Graystone</b> did not attend the meeting</p> <p><b>County Councillor Lizzy Bowen</b> gave her apologies and was unable to attend the meeting</p>
<b>026/20</b>	<p><b>The Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• The Clerk advised members that Youth Club has been promoted through the local schools and the numbers are gradually increasing</li> <li>• A meeting has taken place with Flood &amp; Water at NCC establishing liabilities on the David Wilson Homes land on Wooldale Road; this involves the management of a water course. Following this meeting the Environment Agency have been in touch regarding the Wooldale Road Pocket Park land and wish to look at creating a natural water management system. They will put together some plans which involve tree planting for a future meeting</li> <li>• David Wilson Homes have instructed work on the Pocket Park land, the horses are being removed and bollards will be placed where there are currently gates. The brook is being cleared, a RoSPA report has been instructed on the balancing ponds and the hedges are being cut. Maps have been received on the drainage and it has been confirmed that Anglian Water have adopted the sewers running through the land</li> <li>• The Clerk has attended a meeting with NBC and a presentation by NCALC regarding elections – election posters are up throughout the parish; articles have been placed in The Link magazine and NNPulse</li> <li>• NBC have been pursuing the transfer of land to the Parish Council and the Clerk has attended a meeting to determine exactly which land titles will be transferred. The Clerk was also informed that the mowing contract between IDE-Verde and NBC will continue for 9 years meaning no cost to the Parish Council in that time period. The information will pass through Cabinet at NBC in May</li> <li>• Following the creation of a new Facebook page regarding anti-social behaviour a meeting is being held between the Police and local residents</li> <li>• The Clerk advised Members that the Curtlee Hill land has been transferred to the Parish Council and the \$106 monies have been received and paid into the bank account</li> </ul>
<b>027/20</b>	<p><b>Finance &amp; Administration</b></p> <p><b>a To approve the payments made between 9<sup>th</sup> January 12<sup>th</sup> February 2020</b>  <b>RESOLVED:</b> to agree the payments made between 9<sup>th</sup> January - 12<sup>th</sup> February 2020 shown in Appendix A</p> <p><b>b To receive the bank balances for the end of January 2020</b>  The Clerk reported bank balances as at the end of January 2020:</p> <ul style="list-style-type: none"> <li>• <b>Unity £190,523.22</b></li> <li>• <b>Unity, Simpson Manor £43,128.00</b></li> <li>• <b>Unity Extension £29,716.22</b></li> <li>• <b>Nationwide £210,077.22</b></li> </ul> <p><b>c To receive an Actuals vs Budget Report</b>  Members received an up-to-date report</p> <p><b>d To receive the Internal Auditors Report and to consider any items raised</b>  Members received the report and noted there were no issues raised</p>
<b>028/20</b>	<p><b>To consider a request from a member of the public to place extra dog bins along Wooldale Road, adjacent to Walkers Way and/or situated on the park land that is between Walkers Way and Wooldale Road</b></p> <p>This item was deferred until a future meeting when the Parish Council has taken ownership of the land</p>
<b>029/20</b>	<p><b>To consider a request from Northampton Croquet Club for an area of level and flat grassland of about one acre in size which could accommodate four courts; this is equivalent to say three bowling greens</b></p>

	<b>RESOLVED:</b> Members would have liked to have agreed to this request but the Parish Council does not have spare land to house the sport
<b>030/20</b>	<b>To consider monitoring the Outdoor Fitness Pitch usage as requested by a member of the public</b> <b>RESOLVED:</b> Not to set up any measures for monitoring usage Cllr Fisher said she would organise the official opening
<b>031/20</b>	<b>To consider the following planning applications:</b> <b>N/2020/1588 – Telecommunications equipment, Hermitage Way, Northampton</b> - The installation of a 20m monopole, 12 no Antenna apertures and equipment cabinets, the removal of the existing 14.7 monopole, 3 no. antennas, redundant equipment cabinets and development ancillary thereto <b>RESOLVED:</b> No comment <b>N/2020/0040 - 8 Quinton Road, Wootton</b> - Construction of new annexe to side of existing dwelling <b>RESOLVED:</b> Objection on grounds of: over development of the site, change of street scene so close to the conservation area, ruction of green space adjacent to the conservation area and a listed building. <b>N/2020/0042 - 72 Breezehill, Northampton</b> - Conversion and extension of existing garage to new annexe <b>RESOLVED:</b> No comment <b>N/2020/0099 - 1 Frosts Court, High Street, Wootton</b> – Garden Room Extension <b>RESOLVED:</b> No Comment <b>N/2020/0100 - 1 Frosts Court, High Street</b> - Listed building consent application for Garden Room Extension <b>RESOLVED:</b> No comment
<b>032/20</b>	<b>To receive reports from Parish Councillors attending meetings on behalf of the Parish Council</b> No reports
<b>033/19</b>	<b>To note the date of the next meeting</b> The next Parish Council meeting will be held on <b>Wednesday 18<sup>th</sup> March 2020</b>
	<b>Close</b> The meeting closed at 20.07

Signed \_\_\_\_\_

Date \_\_\_\_\_



## Bill Payment List

9 January - 12 February, 2020

	Date	No.	Supplier	Amount
<b>Unity Current A/C</b>				
	30/01/2020	DDR	Siemens	-82.80
	24/01/2020	OnLine	BOC	-145.80
	16/01/2020	DDR	Lloyds Bank Card	-47.07
	24/01/2020	DDR	Barton Telecom Services	-99.23
	20/01/2020	OnLine	Almac	-36.00
	20/01/2020	OnLine	Ashby Computer Services LLP	-106.80
	28/01/2020	DDR	Drays Wholesale Limited	-641.91
	20/01/2020	OnLine	Enchanted Cinema	-1,000.00
	20/01/2020	OnLine	ESPO Energy Gas	-393.79
	20/01/2020	OnLine	Marcus Young Landscapes Ltd	-5,616.00
	20/01/2020	OnLine	MCM	-296.40
	20/01/2020	OnLine	MCM	-384.00
	20/01/2020	OnLine	Northants Refrigeration	-914.40
	21/01/2020	DDR	Booker Ltd	-326.95
	30/01/2020	DDR	Quickbooks	-32.40
	22/01/2020	OnLine	Kerstar	-109.20
	17/01/2020	DDR	Global Payments	-87.22
	01/02/2020	DDR	Grenke Leasing Limited (CCTV)	-62.71
	30/01/2020	Online	LGPS	-1,664.65
	30/01/2020	Online	HMRC	-1,971.33
	30/01/2020	Online	John McKay	-2.70
	30/01/2020	Online	Tony Bayley	-18.00
	30/01/2020	Online	Total Gas & Power	-1,080.90
	20/01/2020	Online	Personnel Advice & Solutions	-120.00
				<b>-£</b>
<b>Total for Unity Current A/C</b>				<b>15,240.26</b>
<b>Total net salary</b>				<b>9040.90</b>