

WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Parish Council Meeting** held on **Wednesday 15th January 2020** at 7.00pm.

Present: Chairman Cllr N Lodge, Vice-Chairman Cllr J Servent, Cllr Y Rayner, Cllr E Fisher, Cllr P Barley, Cllr A Hamilton, Cllr E Jarvis & Cllr S Ghavami

Also present: T Charteress (Parish Clerk) and 4 members of the public

Item no	
001/20	To receive apologies Apologies were received from Cllr R Thakarak & Cllr A Barbosa
002/20	To receive and approve for signature the minutes of the meeting held on 18th December 2019 RESOLVED: The minutes of the meeting held on 18 th December 2019 were approved as a true record of the meeting and signed by the Chairman
003/20	To note matters arising from the minutes not included on the agenda for report only No reports
004/20	Declarations of Interest There were no declarations of interest
005/20	To receive requests for dispensation There were no applications for dispensations
006/20	Police and Public Session Police – the Police attended the meeting and reported the following incident numbers: Burglary - 3 Criminal damage – 3 Vehicle crime – 2 Public Time A member of the public raised further concerns about the decision on the maintenance of the drive on The Green in Wootton Village. Borough Councillor Jonathan Nunn did not attend the meeting Borough Councillor Luke Graystone did not attend the meeting County Councillor Lizzy Bowen gave a report on the new Western Unitary Authority
007/20	The Clerk's Report <ul style="list-style-type: none">• The Clerk advised Members that the Internal Auditor had carried out the Interim Internal Audit and the report will be presented to the February meeting• Members were advised that David Wilson Homes may now not require the land designated for housing on Wooldale Road and the land can be transferred to the Parish Council; the S106 figure will need to be renegotiated as the liabilities on the land will need funding• The Clerk reported an extra £225,000 of Section 106 monies has been sourced through new housing developments. The monies are designated for Library provision at Wootton• Two people have expressed an interest in running the coffee shop• The Clerk updated Members on a recent conversation she had with the Royal Pioneer Corps regarding the possible creation of a commemorative memorial on the open space

008/20	<p>Finance & Administration</p> <p>a To approve the payments made between 13th December 2019 – 8th January 2020 RESOLVED: to agree the payments made between 13th December 2019 – 8th January 2020 shown in Appendix A</p> <p>b To receive the bank balances for the end of December 2019 The Clerk reported bank balances as at the end of December 2019:</p> <ul style="list-style-type: none"> • Unity £212,627.78 • Unity, Simpson Manor £43,128.00 • Unity Extension £35,109.07 • Nationwide £209,970.22 <p>c To receive an Actuals vs Budget Report Members received an up-to-date report</p>
009/20	<p>To agree the budget for the financial year 2020/2021 RESOLVED: Members agreed the budget as shown in Appendix B RESOLVED: The budget deficit will be taken from S106 earmarked reserves already being held</p>
010/20	<p>To agree the Precept demand for the financial year 2020/2021 RESOLVED: To agree a Precept Demand of £210,500.00 Members noted that the ownership of the library and the management of new public open space being transferred to the council meant the Precept Demand had to be increased</p>
011/20	<p>To co-opt new Councillors on to Wootton Parish Council following the resignation of Sally Knights and Jay Horsley RESOLVED: to co-opt Stuart Phillips as Councillor to Wootton Parish Council</p>
012/20	<p>To consider the following planning applications: N/2020/0005 – 15 Stockwell Avenue Wootton - Loft extension with a front and rear dormer and a car port RESOLVED: No comment N/2019/1547 - 5 Frosts Court, High Street, Wootton - Listed building consent application for the removal of all existing wooden windows and replacement with a heritage version UPVC of the same design. Removal of 3no sets of existing wooden French doors and replacement with a heritage version UPVC of the same RESOLVED: No comment</p>
013/20	<p>To receive reports from Parish Councillors attending meetings on behalf of the Parish Council The Chairman advised Members of a meeting held with Caroline Chisholm School, the Parish Council and Northants Police – the purpose being parking and Anti-Social Behaviour. He stated plans were being discussed to have more presence in the school from all parties and processes were being set up to enable identification of the young people involved in Anti-Social Behaviour. The Principle has also agreed closer working between the school and the Seniors Club at Wootton.</p>
014/19	<p>To note the date of the next meeting The next Parish Council meeting will be held on Wednesday 19th February 2020</p>
	<p>Close The meeting closed at 19.52pm</p>

Signed _____

Date _____

**WOOTTON
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**Wootton Parish Council
Bill Payment List
13 December, 2019 - 8 January, 2020**

	Date	No.	Supplier	Amount
Unity Current A/C				
	30/12/2019	DDR	Siemens	-82.80
	15/12/2019	OnLine	Evelyn L Jarvis	-12.10
	08/01/2020	OnLine	MCM	-1,354.80
	20/12/2019	DDR	BOC	-145.80
	20/12/2019	STO	Personnel Advice & Solutions	-120.00
	18/12/2019	OnLine	Amey	-15.84
	18/12/2019	OnLine	Barton Telecom Services	-114.34
	28/12/2019	DDR	Drays Wholesale Limited	-2,275.50
	18/12/2019	OnLine	ESPO Energy Gas	-322.50
	18/12/2019	OnLine	ESPO	-89.13
	18/12/2019	OnLine	Kerstar	-76.20
	18/12/2019	OnLine	Lee Warren Electrical Contractors	-300.00
	18/12/2019	OnLine	LGSS	-192.47
	18/12/2019	OnLine	Northampton Leisure Trust	-1,320.00
	18/12/2019	OnLine	Total Gas & Power	-1,073.66
	18/12/2019	OnLine	ProLudic play and sports areas	-70.97
	18/12/2019	Online	HMRC	-1,914.21
	18/12/2019	Online	LGPS	-1,667.41
	18/12/2019	Online	Trade account card	-82.96
	16/12/2019	DDR	Lloyds Bank Card	-130.26
	08/01/2020	Online	1st Wootton Scouts	-1,780.63
	08/01/2020	Online	Cynthia Spencer Hospice	-780.63
	08/01/2020	Online	Wootton Seniors	-500.00
	08/01/2020	OnLine	Allseasons	-216.00
	27/12/2019	DDR	Booker Ltd	-542.39
	08/01/2020	OnLine	Business Stream (Scottish Water Co)	-222.62
	01/01/2020	DDR	Grenke Leasing Limited (CCTV)	-62.71
	08/01/2020	OnLine	GRENKE Leasing Limited (Photocopier)	-125.32
	06/01/2020	DDR	Quickbooks	-32.40
	08/01/2020	OnLine	Webb House	-102.00
	02/01/2020	DDR	NBC Business Rates	-179.00
				-£ 15,904.65
Unity Extension				
	18/12/2019	OnLine	Claydon	-1,440.00
	08/01/2020	OnLine	BCAL Consulting	-5,370.00
	08/01/2020	OnLine	Peter Haddon & Partners	-22.85
				-£ 6,832.85

Budget 2020/2021

April 2020 - March 2021

	Total
Income	
Extension S106/Loan	610,284.00
Interest	500.00
Precept	210,500.00
Roundabouts	350.00
WCSC Income	
Bar Takings	50,000.00
Changing Room	1,100.00
Equipment hire	1,500.00
Event Income	6,000.00
Event Mgmt	
Christmas Fair	350.00
Total Event Mgmt	£ 350.00
Pitch Hire	
Cricket	1,500.00
Football	4,000.00
Total Pitch Hire	£ 5,500.00
Pool Table	100.00
Room Hire	26,000.00
Total WCSC Income	£ 90,550.00
Total Income	£ 912,184.00
Gross Profit	£ 912,184.00
Expenses	
Administration	
Audit	1,800.00
Bank charges	400.00
Community News	2,000.00
General Admin Expenses	6,000.00
Insurance	2,800.00
Legal and professional fees	5,000.00
Pension	12,000.00
Recruitment	500.00
Salaries	55,000.00
Section 137	1,800.00
Subscriptions	2,200.00
Telephone	2,000.00
Training	1,000.00
Total Administration	£ 92,500.00
Cemetery	2,000.00
Churchyard	2,000.00
Environmental Services	
Dog Bins	4,200.00
Mowing	12,000.00

Open Spaces		1,000.00
Pension		8,800.00
Play Equipment		3,750.00
Salaries		36,050.00
Total Environmental Services	£	65,800.00
Event Exp		10,000.00
Extension		850,000.00
Library services		3,000.00
Salary		7,000.00
Total Library services	£	10,000.00
Outdoor Fitness Pitch		1,000.00
Pension Deficit		6,500.00
PWLB Loan		6,650.00
WCSC expenditure		
Business Rates		2,200.00
CCTV		1,800.00
Cleaning		1,500.00
Drinks		18,000.00
Event Management		1,000.00
Food		100.00
General Expenses		4,000.00
License Fees		4,000.00
Pension		5,000.00
Pitch Mowing		
Cricket		1,500.00
Football		2,000.00
Total Pitch Mowing	£	3,500.00
Pitch Mtce		1,000.00
Pool Table		650.00
Repair and Maintenance		5,000.00
Salaries		35,000.00
TV Subscription		200.00
Utilities		10,500.00
Waste		7,000.00
Total WCSC expenditure	£	100,450.00
Youth Services		5,000.00
Total Expenses	£	1,151,900.00
Net Operating Income	-£	239,716.00
Net Income	-£	239,716.00